

**BOOTHBAY HARBOR SELECTMEN'S
MEETING MINUTES**

February 27, 2023

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Alyssa Allen
Denise Griffin

Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen's Meeting to order at 6:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. Nomination papers for the following Town Officers are available from the Town Clerk.

3-YEAR TERMS:

2 SELECTMEN AND OVERSEERS OF THE POOR

1 SCHOOL COMMITTEE MEMBER OF THE BOOTHBAY-BOOTHBAY HARBOR CSD

1 TRUSTEE OF THE BOOTHBAY-BOOTHBAY HARBOR CSD

1 TRUSTEE OF THE BOOTHBAY REGION WATER DISTRICT

1 TRUSTEE OF THE BOOTHBAY-BOOTHBAY HARBOR CEMETERY DISTRICT

3-YEAR TERM:

1 TRUSTEE OF THE BOOTHBAY HARBOR SEWER DISTRICT

Nomination papers must be returned to the Town Clerk by 4:30 p.m. on March 6, 2023. Voting for the officers listed above will be held at Boothbay Harbor Fire Station on Friday, May 5, 2023, from 8:00 a.m. – 6:00 p.m. Town meeting will be held on Saturday, May 6, 2023, at 9:00 a.m. at the Boothbay Harbor Fire Station.

2. The town has available positions that include parking enforcement for the summer season, a deputy harbor master seasonal position, a full-time public works equipment operator/laborer, a seasonal pump-out boat operator, and police officers.
3. Latter thanked the budget committee and select board for another successful budget season.
4. The online mooring program went live today. You can access the program through our website under the pay and renew button after you receive the letter with instructions. Mooring holders will be receiving the hard copy or email this week.
5. Regarding the Boothbay Regional Historical Society, Latter went to the surveyors and Nick Plummer will be doing the work. This should be done by April 1st and she will update the board upon completion.
6. A date has been set for a workshop with Mary Ellen Barnes from Lincoln County Regional Planning Commission regarding broadband for March 27th at 4:30 p.m. We will be inviting vendors along with other towns.
7. The Lincoln County Regional Planning Commission ASK grant application information has been sent and Latter will update the board when it is received.

8. On Friday, Jacob Powers was sworn in as a reserve police officer and he will begin FTO next week. Two other applications have been received for reserve officers and Latter will give an update at a later meeting.
9. Chief Snyder started last Wednesday and he has hit the ground running. He has signed up to attend a law enforcement job fair in Auburn this April. Law enforcement agencies attend to advertise to anyone interested in a law enforcement career.
10. As promised at the last meeting the town along with the Lincoln County Sherriff's Office is still working on a press release. As soon as it is finalized it will be released to the public.
11. The Lincoln County Sheriff's office has been covering a couple of days per week under a mutual aid agreement in place to cover some of the staff shortage in the police department. While covering they are remaining in the area.
12. Union contract negotiations will begin this week with all bargaining units.
13. Latter gave a brief background regarding the \$150,000 legal fee figure given at the last meeting during a public forum. The figure was incorrect and the actual total was \$100,419 which included the waterfront park, the harbor crossing project, and all general representation.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS:

1. Vice Chair Warren updated the board on the Community Benefit Committee regarding the offshore wind project. They want to come to the board and give quarterly updates. The project does look like it will be delayed about a year mainly due to permitting issues with the state. They are having a meeting on March 2nd at the YMCA Conference Room if anyone would like to come and hear any updates on where they stand regarding the project.
2. Chair Tomko announced that the Lincoln County Regional Planning Commission will also be meeting on March 2nd at 2:00 p.m. via zoom. This meeting will be regarding the Coastal Regional Broadband kickoff.

FINANCIALS: Overview of financials given by Manager, Julia Latter for Finance Officer, Kathleen Pearce.

MINUTES: Approval of February 13, 2023, minutes, Approved 3-0. (Vice Chair Warren was absent from the meeting.)

LICENSES:

1. A motion was made to approve the Liquor License – New license for Schooner Eastwind, 20 Commercial Street (Malt, Wine & Spirits). Approved 4-0.
2. A motion was made to approve the Liquor License – New license for Thistle Inn Restaurant, 55 Oak Street (Malt, Wine & Spirits). Approved 4-0.
3. A motion was made to approve the Liquor License – New extension of premises license for Footbridge Brewery, 25 Granary Way (Malt & Wine). Approved 4-0.
4. A motion was made to approve the Liquor License – Renewal license for Kaler's Crab & Lobster House, 48 Commercial Street (Malt, Wine & Spirits). Approved 4-0.
5. A motion was made to approve the Liquor License – New license for Schooner Apple Jack, 20 Commercial Street (Malt, Wine & Spirits). Approved 4-0.

NEW BUSINESS:

1. Boothbay Region Water District Superindant Jon Ziegler presented a request to place an article on the upcoming May warrant. *"Do you favor changing the debt limit of the Boothbay Region Water District from \$12,000,000 to \$19,000,000?"*

2. Latter presented the seal bid results received for the fish pier floats and asked the board to award the bid to New Harbor Marine Construction, LLC bid in the amount of \$47,200 as the lowest qualified bidder. A motion was made to accept the proposal from New Harbor Marine Construction, LLC. in the amount of \$47,200 as the lowest qualified bidder for the construction of the municipal floats for the town-owned fish pier. The motion was seconded and unanimously approved. Approved 4-0.

OLD BUSINESS:

1. Footbridge Renovation Project Update – The demolishing has commenced. Manager Latter is having issues with electricity shut off and an easement to relocate a pole. gets shut off on the east side and the pole gets replaced. Chuck Fuller has informed Latter that the lumber should arrive by this Friday to being the rebuild. Every other week Latter as the Licensed Project Administrator, Fuller, and the engineer meet on-site to go over any issues or concerns.
2. Public Health and Safety – NONE

PUBLIC FORUM: Boothbay Harbor resident John Seitzer voiced a complaint regarding FOAA requests he has submitted. Tomko mentioned that this is a personal matter and Latter explained the procedure and asked him to come to talk to her.

WARRANTS: A motion was made to approve the warrants upon review. The motion was seconded and unanimously approved. Approved 4-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (A), Personnel. The board came out of the executive session at 8:29 p.m. under MRSA Title 1, Chapter 13, §405 6 (A), No decisions were made, and no votes were taken.

MOVE TO ADJOURN: The meeting was adjourned at 8:30 p.m. after unanimous approval. Approved 4-0.