

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
July 24, 2023

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Kenneth Rayle - Vice Chair
Mark Gimbel
Mark Osborn
Alyssa Allen

Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 P.M.

TOWN MANAGER ANNOUNCEMENTS:

1. An advertisement has been placed for a new shellfish warden and a full-time heavy equipment operator/laborer for public works.
2. Wednesday, July 26, there will be an annual audit from State Property Tax Division to verify that all transfers and sales were processed correctly and that an assessment was done equitably.
3. Reserve Officer, Zachary Barry, has accepted a position as a full-time officer for the police department.
4. Taxes will be committed on August 1st for the 2023 tax year.
5. The Boothbay Harbor Planning Board and Board of Appeals will have a joint workshop with the town council on August 10th from 5-7 PM.
6. The Letter of Commitment regarding the Route 27 Sidewalk Project has been sent.

TOWN DEPARTMENT REPORTS: Police Chief Snyder introduced our new sergeant, Jacob (Jake) Powers.

SELECTMEN REPORTS: Mark Osborn and Alyssa Allen gave a brief overview of the newly formed ad hoc housing committee and stated that by September 1st, they will have a mission statement. At this time data is being collected.

FINANCIALS: The annual audit has been scheduled. Finance Officer, Kathleen Pearce, will attend a future meeting with a more detailed overview of the town's financials.

MINUTES: There is a motion to approve the minutes of July 10, 2023, as written; approved 5-0.

LICENSES:

1. Motion to approve the new application for a victualer's license, Fisherman's Wharf Inn, 22 Commercial Street, Class H; approved 5-0.
2. Motion to approve the new application for a victualer's license, Fisherman's Wharf Inn, 22 Commercial Street, Class D; approved 5-0.
3. Motion to approve the renewal application for a liquor license, Malt, Wine, and Spirits, Topside Inn, 60 McKown Street; approved 4-1 with Mark Osborn abstaining due to Conflict of Interest, as he is the owner.
4. Motion to approve the renewal application for a liquor license, Malt, Wine, and Spirits, Linekin Bay Resort, 92 Wall Point Road; approved 5-0.
5. Motion to approve the new application for a special amusement license, Linekin Bay Resort, 92 Wall Point Road; approved 5-0.

NEW BUSINESS:

1. **P.O. Central Maine Power-Acquisition of Street Lights for LED Street Light Conversion Project**: Motion to approve the purchase order from Central Maine Power for the acquisition of Street Lights for the LED Street Light Conversion Project; approved 5-0.
2. **Bid Approvals-Used Bricks, Gangway, 2003 Carolina Skiff with Outboard & Trailer**:
 1. Motion to award the bid to Dara Seigl in the amount of \$212 for used bricks; approved 5-0.
 2. Motion to award the bid to Mary Kaler in the amount of \$3,500 for the gangway; approved 5-0.
 3. Motion to award the bid to Sarah Vanacore in the amount of \$12,500 for the 2003 Carolina Skiff with outboard & trailer; approved 5-0.
3. **Boothbay-Boothbay Harbor Pedestrian & Bicycle Safety Proposal-Roger Matthews, Pedego, Boothbay Harbor**: Matthews presents the dangers for bicyclists and pedestrians without designated road space and introduces the idea of a biking/walking path. Matthews prepared a list of possibilities for further review and plans to meet with Town Manager Latter (Road Commissioner), Police Chief Snyder, and Public Works Foreman Nick Upham to discuss further.

OLD BUSINESS:

1. **Footbridge Renovation Project update**: All of the stainless stanchions are in place. The cable rail has been adjusted several times and seems to be stable. There is a minor issue with the lighting, the electrician thinks is a defective piece of tape lighting, and he has requested a replacement from the manufacturer. Float and runway are in the water and on-site; expecting to drive the pilings tomorrow. All of the temporary bracing has been removed, with the exception of maybe two pieces. The a-frame is being fabricated and assembled off-site but will be disassembled for delivery.

WARRANTS: Motion to approve the warrants upon review; approved 5-0.

EXECUTIVE SESSION: Motion to enter into Executive Session pursuant to Title 1, Chapter 13, §405 (6)(A), Discussion of Real Property; approved 5-0. No decisions were made.

ADJOURNMENT: Motion to adjourn at 8:25 PM; approved 5-0.