

BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

December 11, 2023

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Mark Gimbel
Ken Rayle
Alyssa Allen

Julia Latter, Town Manager

TOWN MANAGER ANNOUNCEMENTS:

1. 2024 Dog Licenses are due December 31st and are available online or in the town office.
2. Veterans Banners have been removed and will be put back up before Memorial Day.
3. The Board of Selectmen will hold a workshop on December 20th from 6:00-8:00 PM regarding capital and priority planning.
4. The 2024 budget planning with department heads has been completed.
5. There is one applicant for an alternate position on the appeals board which will be submitted to the board to be heard in January. Vacant positions remain on the port and budget committees.
6. Squirrel Island donated \$1,000 to the fire department in thanks for their efforts in a recent fire.
7. The police department has been granted \$25,000 from the Mildred McEvoy Foundation in support of emergency sign efforts.
8. The December 25th Board of Selectmen's meeting has been canceled. The next meeting will be held on January 8th at 6:00 PM.
9. Motion to authorize the Town Manager to endorse the Memorandum of Understanding for a period beginning January 1, 2024, and ending May 31, 2024, between the Town of Boothbay Harbor Police Department and Lincoln County Sheriff's Department; approved 4-0.
10. Fred Brewer will be presenting the 2022-2023 audit report on January 8th.
11. The town office will be closing at noon on Friday, December 22, and will be closed all day for Christmas on Monday, December 25th. Friday, December 29th the office will again close at noon and will be closed all day in observance of the New Year Monday, January 1st.

SELECTMEN REPORTS:

1. Gimbel mentions reviewing the remote participation policy for the upcoming winter to potentially hire someone to run the meeting over Zoom.
2. Tomko says the planning board and board of selectmen workshop held on November 30th was productive. Mike Tomko, Ken Rayle, and planning board members Tom Churchill and Ron Cohen formed a working group that plans to meet for additional ordinance discussion. Churchill gives an overview of what was discussed in their meeting today.

3. Next Thursday Mary Ellen Barnes will be retiring from her position as executive director at the Lincoln County Regional Planning Commission. Tomko says she has been a tremendous asset and good friend to Boothbay Harbor and wishes her well in retirement.

FINANCIALS:

1. Revenue and expenses are trending lower than what they were at this time last year due to what is thought to be a timing reason. Latta and finance officer Kathleen Pearce will be watching the trends in upcoming weeks.
2. Taxes are at 59.1% collection year-to-date.

MINUTES: Motion to approve the minutes of November 27, 2023, as presented; approved 4-0.

NEW BUSINESS:

1. **P.O. Police Cruiser:** Motion to approve the P.O. for a 2023 Dodge Durango from Quirk Ford of Augusta for \$44,196, as presented; approved 4-0.
2. **Personnel Policy Update:** This update will allow more than one person in a family to work for the town, not in any supervising position. Motion to approve the Personnel Policy Update, as presented; approved 4-0.

PUBLIC FORUM: The board discusses a successful string of events over the past few weekends including the lighted boat parade and firework show.

WARRANTS: Motion to approve the warrants, as presented; approved 4-0.

EXECUTIVE SESSION: Motion to enter executive session under MRSA Title 1, Chapter 13 §405 6 (C), Discussion of Real Property at 7:32 PM; approved 4-0.

The board returned from the executive session at 7:51 PM. No decisions were made.

ADJOURN: Motion to adjourn at 7:52 PM; approved 4-0.