

**BOOTHBAY HARBOR  
SELECTMEN'S MEETING MINUTES**

August 25, 2025, 6:00 PM

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

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**4:00 P.M. EXECUTIVE SESSION**

CALL TO ORDER:

INTRODUCTION OF TOWN MANAGER, BOARD OF SELECTMEN, AND TOWN COUNSEL

EXECUTIVE SESSION:

- a. MRS Title 1, Chapter 13, § 405 (6)(E), Consultation with legal counsel  
Motion to enter executive session; **approved 5-0.**  
No decisions were made in executive session.

ADJOURNMENT

- a. Motion to adjourn at 6:00 P.M.; **approved 5-0.**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

The meeting was called to order at 6:00 PM. The Pledge of Allegiance was recited.

**PRESENT**

- Michael Tomko – Chair
- Ken Rayle – Vice Chair
- Mark Gimbel
- Alyssa Allen
- Julia Latter – Town Manager

**TOWN MANAGER ANNOUNCEMENTS**

1. Taxes were committed August 1st, mil rate is 9.95, due dates on 9/17/25 & 3/19/25.
2. Town office will be closed on Monday for Labor Day.
3. QR code is being advertised to the public as a way to pay taxes.
4. A representative from the RISE program has had a meeting with Chief Snyder to discuss going forward with more research into town's parking.
5. A small focus group for the VHP plan will be formed soon.
6. Police department received \$15,000 grant, an additional grant for the same amount was also granted at the last minute for the Whale Park docks. Solicitations for bids will be advertised in the Fall.
7. A Shred Event is happening at the Public Works on Saturday, 9/13 from 9 a.m. – 1 p.m.
8. Advertisement has gone out for 2 alternate positions open on the Planning Board, Port Committee & Appeals Board.
9. Have conditional approval for DEP for the ordinances, board can take the documents when they leave for the evening.

## FINANCIAL REPORT

Year-to-date collection is at 11.9% since commitment. Audit was scheduled for today 8/25, auditor has postponed.

## MINUTES

Minutes will not be reviewed. Minutes for June 23rd, July 28th & today's meeting will be reviewed at next meeting.

## LICENSE APPROVALS

1. Motion to approve a special amusement license for Linekin Bay Resort as presented; **approved 4-0.**
2. Motion to renew a liquor license for Captain Sawyer B&B, 55 Commercial Street; **approved 4-0.**
3. Motion to renew a liquor license for Footbridge Brewery, 25 Granary Way; **approved 4-0.**
4. Motion to renew a liquor license for Linekin Bay Resort, 92 Wall Point Road; **approved 4-0.**

## NEW BUSINESS

1. **Wharves and Weirs Application – 18 Eaton Road (Applicant: Allan R. Jones):**
  - a. Applicant seeking to replace existing pier in-kind and replace the 34' x 3' ramp with one that is 36' x 3' and replace the 12' x 16' float with one that is 30' x 16'. Two additional pilings will be added to hold the float in place. An on-site hearing was held at 3:30 PM.
  - b. Motion stating the application presents no interference with navigation; **approved 4-0.**
  - c. Motion stating the application does not infringe on the rights of others; **approved 4-0.**
  - d. Motion to approve the application as presented; **approved 4-0.**
2. **Wharves and Weirs Application - Isle of Springs (Applicant: Isle of Springs Association)**
  - a. Applicant is seeking to replace and elevate the existing pier and add two floats. The float complex is to be modified slightly to add in the new floats and to accommodate the other pier and pile replacements. Onsite hearing was held at 2:00pm.
  - b. Motion stating the application presents no interference with navigation; **approved 4-0.**
  - c. Motion stating the application does not infringe on the rights of others; **approved 4-0.**
  - d. Motion to approve the application as presented; **approved 4-0.**

3. Motion to approve a purchase order for Quirk Auto Group for the purchase of a 2024 Ford Super Duty F-350 for the Public Works department; **approved 4-0**
4. Motion to approve the appointment of planning board full voting member, Lisa Tholl, term ending June 30, 2028; **approved 4-0**
5. Motion to schedule a public hearing on September 22, 2025 at 6:00 P.M. for a Special Town Meeting for the purpose of raising funds for the full cost of replacement and installation of new light equipment on the footbridge and possible ordinance changes; **approved 4-0**

#### **WARRANTS**

Motion to approve warrants upon review; **approved 4-0.**

#### **EXECUTIVE SESSION**

1. Motion to enter Executive Session under MRS Title 1, Chapter 13, §405(6)(A), Personnel, at 6:55 PM; **approved 4-0.**  
No decisions were made in executive session.

#### **ADJOURNMENT**

Motion to adjourn at 7:15 PM; **approved 4-0.**