MINUTES

BOOTHBAY HARBOR

SELECTMEN’S MEETING

MAY 8, 2017

In addition to these typed minutes, video recordings of all Selectmen’s meetings are available to be viewed at BRCTV and audio recordings are available to be listened to at the Boothbay Harbor Town Office.

ATTENDING: Denise Griffin, Chairman

Russ Hoffman, Vice Chairman

Mike Tomko

Trisha Warren

Wendy Wolf

Tom Woodin, Town Manager

Julia Latter, Financial Officer

**Chairman Griffin called the Board of Selectmen’s meeting to order at 7:00 pm.**

Pledge of Allegiance: The Board of Selectmen and members of the audience.

TOWN MANAGER’S ANNOUNCEMENTS:

1. Reminder that there will be a Wharves & Weirs hearing on-site at Linekin Bay Resort on Monday, May 22nd at 6:00 pm prior to the Board of Selectmen's meeting.
2. Manager Woodin will be meeting with Lauren Stockwell and the Fullers later this week to discuss the possibility of rearranging the floats at the Fish Pier as well as to complete the final plans for the basketball and pickleball courts on Townsend Avenue (now that the rest of the funding for it has been approved).
3. There will be a Festival of Lights marketing meeting this Wednesday, May 10th to continue the process for next year's festival and events.
4. Town meeting had been very successful.

SELECTMEN REPORTS:

1. Selectman Wolf reported the Joint Economic Development Committee had met on Tuesday night, May 2nd. They had a discussion about "year two" for the Festival of Lights in order to make it bigger and better, as well as more coordinated with Gardens Aglow.

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Selectman Wolf stated the JEDC is going to conduct a survey on wayfinding to guide them in determining what is needed for wayfinding on the Boothbay Peninsula. The JEDC has engaged Gamble Designs of Portsmouth, who did the signage and wayfinding in Bar Harbor, to help in the process of determining what wayfinding can look like for the Boothbay region. Selectman Warren, who has recently been to Bar Harbor, thought the signage looked great...uniform and showing consistency of the region, making it easy to get around. The online survey is very short, consisting of just nine questions so Selectman Wolf hopes everyone will share their opinions by filling it out.

Selectman Tomko added that the JEDC's RFP for a firm to do the wayfinding for the Boothbay Peninsula was scheduled to close on Wednesday, May 10th.

Selectman Wolf concluded that the JEDC also discussed affordable housing and TIFs.

2. Selectman Hoffman stated there was a dedication ceremony of the new ambulance station scheduled for next week.

FINANCIALS:

Finance Officer Latter reviewed the financial totals with the Board.

MINUTES:

Selectman Tomko **motioned** to approve the minutes from the April 24th meeting with typos corrected. Selectman Wolf **seconded**. **Unanimous approval**.

LICENSES:

1. Selectman Tomko **motioned** to approve the Victualers license **renewals** together for Spruce Point Inn Linekin Bay Room - Class A, Circle K #7028 - Class B, Eventide Specialties - Class B, Hannaford Supermarket 8143 - Class B, Coastal Maine Popcorn - Class C, Downeast Candies, Inc. - Class C, LMV Corp. DBA Finn McCools - Class C, Orne's Candy Store - Class C, Sarah's Scoops - Class C, The Curtis House - Class C, Crust - Class D, Dunton's Dog House - Class D, Shannon's Unshelled - Class D, The Opera House at Boothbay Harbor, Inc. - Class E, Admiral's Quarters Inn - Class F, Atlantic Ark Inn - Class F, Bayberry House - Class F, Bayside Inn B&B - Class F, Blue Heron Seaside Inn - Class F, Blueberry Pines B&B - Class F, Bridge Street Cafe' - Class F, Captain Sawyer's B&B - Class F, Greenleaf Inn at Boothbay Harbor - Class F, Harborage Inn - Class F, Howard House - Class F, Nana's Place B&B - Class F, The Topside Inn - Class F, Baker's Way - Class G, Lincoln Health - Class G, Blue Moon Cafe' - Class H, Boothbay Harbor House of Pizza - Class H, Boothbay Harbor Inn - Class H, Boothbay Harbor Yacht Club - Class H,

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Boothbay Lobster Wharf, Inc, - Class H, Brown Brothers, Inc. - Class H, China by the Sea - Class H, Chowder House, Inc. - Class H, Fisherman's Wharf Inn - Class H, Gallery Gatherings & Events - Class H, Harborside Tavern - Class H, Kaler's Crab &

Lobster House - Class H, Linekin Bay Resort - Class H, Mama D's Mercantile - Class H, McSeagull's Restaurant - Class H, Midcoast Gateway, LLC/Russell House B&B - Class H, Pier One Pizza, Inc. - Class H, Ports of Italy - Class H, Red Cup Coffeehouse - Class H, Spruce Point Inn Resort & Spa - Class H, The Lobster Dock, The Tugboat Inn - Class H, The Whales Tale - Class H, Waves Restaurant - Class H and The Harbor Theatre - Class I. Selectman Wolf **seconded**. **Unanimous approval**.

2. Selectman Tomko **motioned** to approve the Victualers license **renewals** together from Bistro LLC Boat House - Class H, Cod's Head Fish House & BBQ - Class H and Mine Oyster, Inc. - Class H. Selectman Wolf **seconded**. **Motion passed 4 to 1 Abstention**.

3. Selectman Wolf **motioned** to approve the Liquorlicense **renewal** for The Opera House. Selectman Tomko **seconded**. **Unanimous approval**.

4. Selectman Tomko **motioned** to approve the Liquorlicense **renewals** together for the Cod's Head Fish House & BBQ and The Boat House Bistro. Selectman Wolf **seconded**. **Motion passed 4 to 1 Abstention**.

5. Selectman Tomko **motioned** to approve Special Amusement license **renewals** together from Boothbay Harbor Inn and Tugboat Inn. Selectman Hoffman **seconded**. **Unanimous approval**.

6. Selectman Wolf **motioned** to approve a **new** Victualers license from Wicked Whoopies. Selectman Tomko **seconded**. **Unanimous approval**.

ONGOING BUSINESS:

(None)

NEW BUSINESS:

1. Chairman Griffin stated it was time for the annual elections of officers for the Board of Selectmen.

Selectman Tomko **motioned** to nominate Wendy Wolf as the new Chairman of the Board. Selectman Hoffman **seconded**. **Unanimous approval**.

Selectman Tomko **motioned** to nominate Denise Griffin as the new Vice Chairman of the Board. Selectman Hoffman **seconded**. **Unanimous approval**.

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2. Selectman Wolf stated they have an application for a new **alternate** member for the Planning Board, Lee Corbin, from Mckown Point Road. Selectman Wolf **motioned** to approve the application. Selectman Hoffman **seconded**. **Unanimous approval**.

PUBLIC FORUM:

1. Randy Smith stated he and Zander Shaw, of the Knickerbocker Group, were there to talk about the demolition schedule of the 19 By-way project because they needed more time. They provided information of the project to date.

* Were delayed by allowing people to remove items from the building.
* Would rather not postpone to the fall.
* Need to have an extension until the Thursday before Memorial Day (May 25th).
* The asbestos has been removed.
* The CMP disconnect is scheduled for this Wednesday.
* Eric Wood will be handling the demolition.
* Will try to salvage the existing sidewalk which might need repaving.
* Need to power wash the ledge and put down mulch.

Selectman Wolf requested a more descriptive explanation why they were behind schedule.

Randy responded they had not been able to lock in the contractors doing the work until the project was "real" (approved).

Selectman Hoffman asked what guarantees they had that the new schedule would be met.

Randy Smith responded they now have all the veritable parts of the project under control, which they could not arrange until they received approval.

Manager Woodin expressed concern to hear Dave Allen was planning to bid against Eric Wood (as of today).

Randy Smith responded Dave Allen had contacted Rahul despite the contract with Eric Wood being confirmed, because things were moving so quickly.

Selectman Wolf questioned the condition of the sidewalk and if there would be safety issues.

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Randy Smith responded that the Knickerbocker Group would make sure there is a sidewalk safe to walk on Memorial Day weekend. (They would replace the existing sidewalk if it was not.)

Chairman Griffin asked for any other concerns from the Board or abutters in the audience.

* Ken Rayle stated the worst case scenario was not to have the parking spaces there available during Memorial Day weekend and asked if not, would they be afterwards. Randy Smith confirmed that they would.
* Pat, owner of the Fudge Factory, asked if the demolition would definitely take place next week. Randy Smith confirmed this, providing they received permission for the extension that evening.
* Ken Rayle wondered about weather contingencies. Randy Smith responded they had taken that into consideration.
* Betty Maddocks wondered if they have an extension now, would affect the schedule in the fall. Randy Smith stated it would not. [Manager Woodin stated they had put themselves in a real time crunch.]
* Randy Smith confirmed there would be no work conducted on weekends.
* Ronald Stoddard, owner of McSeagull's stated he was scared to death, too, because obstruction of the By-Way is critical to his business.
* Ralph Smith stated he believed most of the businesses would prefer the demo take place this spring rather than next fall.

Selectman Warren wondered how Knickerbocker would be able to meet this schedule which was much reduced from the original schedule. Randy Smith stated he believed they could do it and reiterated that accommodating people to take pieces out of the bowling alley had contributed to slowing them down.

Chairman Griffin stated she'd feel more comfortable if they could take down the building by May 24th.

* Ralph Smith stated he believed everyone familiar with Eric Wood's work would feel confident he could get it done.
* Selectmen Tomko was in favor of extending the deadline to May 25th.
* Selectmen Warren reiterated the need to have it done by this date.
* Selectman Hoffman asked if there would be someone on the site to be in contact with. Randy Smith responded it would be Eric Wood's son (who would check in on a regular basis).

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Manager Woodin suggested the Board of Selectmen request money put in escarole to insure the demo is done on schedule. [Finance Officer Latter stated she could set up a separate account for this and suggested $15,000 as an amount.] [Manager Woodin believed there was not enough time to get this set up.]

Selectman Wolf stated she was in favor of approving the extension to the 25th but they should be prepared to come back to talk about penalties if they don't meet this deadline. [Selectman Wolf acknowledged Chairman Griffin was suggesting making the deadline May 24th, but felt they were already in a really tight time crunch.]

Selectman Hoffman **motioned** to approve the request for an extension, contingent upon them starting this week and getting it done by May 25th, with regular progress reports every few days. Selectman Wolf **seconded**. **Motion passed 4 to 1 Abstention**.

2. Ken Rayle asked if there was any information and follow-up on the road work being done on Townsend Avenue. Manager Woodin responded the State was still working on it and would repave it as soon as they were done.

3. Selectman Wolf expressed gratitude to Chairman Griffin for her (previous and continued) service on the Board of Selectmen.

WARRANTS:

Selectman Wolf **motioned** to approve the warrants upon careful review. Selectman Tomko **seconded**. **Unanimous approval.**

EXECUTIVE SESSION:

(None)

MOVE TO ADJOURN:

The meeting was **adjourned** at 7:58 p.m.

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