MINUTES

BOOTHBAY HARBOR

SELECTMEN’S MEETING

SEPTEMBER 11, 2017

In addition to these typed minutes, video recordings of all Selectmen’s meetings are available to be viewed at BRCTV and audio recordings are available to be listened to at the Boothbay Harbor Town Office.

ATTENDING: Denise Griffin, Vice Chair

Russ Hoffman

Mike Tomko

Trisha Warren

Wendy Wolf, Chair

Tom Woodin, Town Manager

Julia Latter, Financial Officer

**Chair Wolf called the Board of Selectmen’s meeting to order at 7:00 pm.**

Pledge of Allegiance: The Board of Selectmen and members of the audience.

TOWN MANAGER’S ANNOUNCEMENTS:

1. The Lincoln County Planning Committee is going to re-release the orthoimagery map of the area in 2018 that would have higher definition so it could be used by engineers. It would cost approximately $2,500 to upgrade the one purchased in 2013. Orthoimagery is similar to Google Earth, so Manager Woodin did not recommend purchasing the upgraded orthoimagery map which they really don't use anyway.

FINANCIALS:

Financial Officer Latter reviewed the financial totals with the Board, stating they had already collected 51% of the taxes since the bills were sent out which is higher than usual by this time.

MINUTES:

Selectman Hoffman motioned to approve the minutes of the August 28th meeting. Selectman Tomko **seconded**. **Unanimous approval.**

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SELECTMEN REPORTS:

1. JEDC: Chair Wolf stated consultants Camoin & Associates had conducted the stakeholder interviews with seventy-three people from the Boothbay Peninsula on Wednesday, September 6th in order to make suggestions for an economic development master plan. The three principals were Jim Damicis of Camoin, Mitchell Rasor of MRLD Landscape Architecture & Urbanism and Travis Pryor of Wright-Pierce.

The people interviewed were from different segments such as manufacturing, development, retail and health/social services. The JEDC also added some other segments that were of specific interest to them such as tourism/hospitality, the Botanical Gardens, Bigelow Labs and Hodgdon Shipyard. Everyone interviewed was enthusiastic to be asked and felt this was an important process. They also felt having the towns work together was a valuable thing to leverage the energy, expertise and resources that were being brought to the table.

Chair Wolf and Selectmen Tomko had an opportunity to meet with Paul Coulombe who wanted to learn more about this community driven process.

The next stage of the consultant process is a master plan workshop on October 12th, tentatively scheduled at the Boothbay fire station, facilitated by The Camoin team.

[Manager Woodin commended Chair Wolf for organizing such a big event involving so many people to be interviewed in one day.]

Chair Wolf stated the JEDC Steering Committee would be meeting the next day on September 12th, from 5:00 - 7:00 p.m. at the YMCA, to discuss how to get some new and other voices involved in the master plan workshop. These would include people from the Select Boards (who are not on the JEDC), two from each of the towns of Boothbay and Boothbay Harbor and one each from the towns of Southport and Edgecomb.

Chair Wolf commented how some of the Chairs and Vice Chairs of the town's Planning Boards met each other for the first time at the interviews.

ONGOING BUSINESS:

1. The basketball court vegetation plan was not ready so tabled until the next meeting.

2. Chair Wolf stated she had met with Manager Woodin to discuss the workshop they had conducted on the CIP (Capital Improvement Projects). Prioritizing the various projects identified the top five things.

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1. Refurbishing the footbridge
2. Wayfinding signage
3. Winterizing the public restrooms
4. Replacing the Atlantic Edge building
5. Installing historical signage

One other thing that came up with significant importance was developing a plan for energy efficiency by considering the use of wind turbines and solar panels when doing projects.

Vice Chair Griffin wondered how they would move the wayfinding signage project forward.

Chair Wolf responded they would work with signage across the towns which may involve some ordinance changes (especially in Edgecomb). A time frame for this might be established later this year.

Selectmen Tomko mentioned that Mary Ellen Barnes had worked with the town of Wiscasset on signage called "History in the Streets" and offered to find out more about it when he sees her next.

The consensus of the Board was to also get Barbara Rumsey and the historical society involved.

Manager Woodin agreed to get the information they needed to address winterizing the public restrooms.

Selectmen Hoffman acknowledged there was funding and a plan for refurbishing the footbridge a few years out but wondered how they would be able to replace Atlantic Edge.

Manager Wooden responded that the occupant, Eddie Tibbetts was going to let them know what he needs. Then they can get cost estimates and determine how to get DEP approval of an engineering plan over the water. The building they built for Chuck Fuller cost approximately $300,000. The biggest challenge would be to come up with a way for Eddie Tibbetts to remain in business while the building is being rebuilt.

Manager Wooden stated Barney Baker Associates would be present when Bob Faunce does his next flood impact study for them on October 3rd at 10:00 a.m. in case it should influence Barney Baker's footbridge design going forward.

Chair Wolf mentioned it would be helpful for them to have a spreadsheet for capital improvements prior to when the budget committee begins meeting in January. The new members of the budget committee should have copies of the comprehensive plan to review as they conduct the budget planning process.

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3. Chair Wolf reminded everyone that voters will be casting votes in November that will determine whether any or all of the commercial uses of marijuana will be allowed.

The public educational workshop on August 31st with Ted Kelleher, who gave an updated and more focused presentation on the law, was modestly attended.

The next public educational workshop is scheduled for October 24th from 5:30 p.m. - 7:00 p.m. with a panel of three so far: Patricia Rosi - Wellness Connection of Maine, Kate Marone - Healthy Lincoln County and Holly Stover - public resources and outreach worker (formerly for Department of Health & Human Services). The panel will be broader in content than just focusing on the law.

NEW BUSINESS:

Vice Chair Griffin stated at 6:00 p.m. that evening they had held a public hearing to listen to any resident's comments in regard to the five proposed warrants on commercial use of marijuana for the November election. Based on the lack of resident input, Vice Chair Griffin made a **motion** to approve the warrants as written and posted publicly. Selectman Warren **seconded**. **Unanimous approval**.

PUBLIC FORUM:

(None)

WARRANTS:

Vice Chair Griffin **motioned** to approve the warrants upon careful review. Selectman Hoffman **seconded**. **Unanimous approval.**

EXECUTIVE SESSION:

Vice Chair Griffin motioned to go into Executive Session at 7:54 p.m. under MRSA Title 1, 405, (6) (A) - Personnel matters. Selectman Hoffman **seconded**. **Unanimous approval**.

The Board came out of Executive Session at 9:10 p.m.

No decisions were made.

MOVE TO ADJOURN:

The meeting was **adjourned** at 9:10 p.m.

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