MINUTES

BOOTHBAY HARBOR

SELECTMEN’S MEETING

JUNE 25, 2018

In addition to these typed minutes, video recordings of all Selectmen’s meetings are available to be viewed at BRCTV and audio recordings are available to be listened to at the Boothbay Harbor Town Office.

ATTENDING: Denise Griffin, Vice Chair

Russ Hoffman

Mike Tomko

Trisha Warren

Wendy Wolf, Chair

Tom Woodin, Town Manager

Julia Latter, Finance Officer

**Chair Wolf called the Board of Selectmen’s meeting to order at 7:00 pm.**

Pledge of Allegiance: The Board of Selectmen and members of the audience.

TOWN MANAGER’S ANNOUNCEMENTS:

1. Town hall will close at noon on Wednesday, June 27th due to the Windjammer events. The fireworks display that evening will begin at 9:00 p.m. set off from the **outer** harbor.

2. Town hall will be closed all day on Friday, June 28th for the annual audit.

3. Dan Bannon, Barney Baker Design Consultants, will present designs for the Footbridge reconstruction at town hall on Thursday, July 12th from 6:00 to 7:30 p.m.

FINANCIALS:

Finance Officer Latter reviewed the financial totals with the Board.

MINUTES:

Vice Chair Griffin **motioned** to approve the June 11th minutes. Selectman Hoffman **seconded**. **Motion passed 4 to 1 Abstention**. (Selectman Warren did not attend the meeting.)

SELECTMEN REPORTS:

(None)

6/25/18

LICENSES:

1. Selectman Hoffman **motioned** to approve applications for Liquor license **renewals** from Fisherman's Wharf Inn and Mystic Mermaid. Vice Chair Griffin **seconded**. **Unanimous approval**.

NEW BUSINESS:

1. Manager Woodin stated the 2018/2019 Fee Schedule was identical to the one they had last year. Vice Chair Griffin **motioned** to approve the 2018/2019 Fee Schedule with no changes. Selectman Warren **seconded**. **Unanimous approval**.

2. Manager Woodin stated there were only a couple of changes for Municipal appointments. Larry Omland is stepping down from his EMA position and several people were reapplying for positions they were already on.

* Lawrence Rebel - Board of Appeals
* James Powers - Port Committee
* Gary Farnham - Refuse District
* Thomas Churchill - Planning Board

There are a couple of new people applying.

* Richard Burt - Board of Appeals
* Rosemary Bourette - Board of Appeals, 1st Alternate

[Chair Wolf stated after reviewing their application forms, they both have prior experience in municipal service so offer experience and skill to this Board.]

Vice Chair Griffin **motioned** to approve all of the municipal appoints. Selectman Hoffman **seconded**. **Unanimous approval**.

[Manager Woodin confirmed as far as he knew there has not been a Chairman elected for the present Appeals Board yet.]

3. Finance Officer Latter explained the personal property abatement process that amounted to $2,805.68 this year. The Assessor suggested they write off these relatively small outstanding taxes so they can be removed from the books. Vice Chair Griffin **motioned** to approve the personal property abatement as proposed. Selectman Hoffman **seconded**. **Unanimous approval**.

[Chair Wolf pointed out this was the custom each year prior to the audit.]

4. Finance Officer explained there were three accounts this fiscal year that fall into the Unexpended Account Balances, stating it is procedural to vote to carry them over into the next fiscal year.

6/25/18

Vice Chair Griffin **motioned** to approve carrying forward the Economic Development unexpended balance of $16,711.56. Selectman Tomko **seconded**. **Unanimous approval**.

Vice Chair Griffin **motioned** to approve carrying forward the Capital Improvement/Town Improvements balance of $8,472.31. Selectman Tomko **seconded**. **Unanimous approval**.

Vice Chair Griffin **motioned** to approve carrying forward the Professional Services balance of $8,776.60. Selectman Tomko **seconded**. **Unanimous approval**.

ONGOING BUSINESS:

(None)

PUBLIC FORUM:

1. Ken Fitch presented a letter to the Select Board from the Friends of the Harbor which expressed concerns about the proposed East Side Development. [Separate copy available for public record.]

2. Bill Royall, sculptor of the "Soap Box Racer" on the lawn of the Chamber of Commerce, requested permission to locate another one of the growing number of sculptures, by various artists, appearing around town. Chair Wolf stated they could not decide that evening but suggested Bill work with Manager Woodin to see if it might be possible. They would need an organized proposal. [Bill stated interested viewers of the "Sculpture Trail," inspired by Meredith, NH, could obtain a map from most of the businesses with a sculpture.]

WARRANTS:

Vice Chair Griffin **motioned** to approve the warrants upon careful review. Selectman Warren **seconded**. **Unanimous approval.**

EXECUTIVE SESSION:

The Board went into Executive Session at 7:34 p.m. under MRSA Title 1, 405, 6 (A) - Personnel discussion (36, part 2, Chapter 105, subchapter 8, 841 2 E-abatement procedures).

The Board came out of Executive Session at 8:57 p.m.

A motion was made to **deny** the property tax abatement request that had been discussed confidentially in executive session. The decision was **unanimous** by the five Selectmen.

MOVE TO ADJOURN:

The meeting was **adjourned** at 8:58 p.m. KB