BOOTHBAY HARBOR

SELECTMEN’S MEETING MINUTES

October 13, 2020

In addition to these typed minutes, video recordings of all Selectmen’s meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair

 Tricia Warren – Vice Chair

 Ken F-Fitch

 Denise Griffin

 Wendy Wolf

Julia Latter, Town Manager

Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen’s Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

TOWN MANAGER’S ANNOUNCEMENTS:

1. The Kenney Field Drive/Sunset Road Paving Project update: Crooker has been here and Wednesday they will shim Sunset Road and put the finish layer on Kenney Field Drive. Public Works will then do shouldering.
2. Town Clerk Michelle and Finance Officer Kathleen applied for a grant through the Center for Tech and Civic Life, a non-profit organization, to exclusively use for the planning and safety for the elections during COVID. The grant awarded was in the amount of $5,000.00. Some items purchased so far include stanchions, signs, tent rental, additional tables and additional PPE equipment.
3. Election update: As of today, 608 Absentee Ballots have been requested and 396 have been returned. We have set hours for early voting with no appointment needed, Monday through Friday from 10:00 a.m.-11:00 a.m. or 2:00 p.m.-3:00 p.m. You can request an absentee ballot online at Maine.gov or our website [www.boothbayharbor.org](http://www.boothbayharbor.org), by calling the town office at 633-3671 or by printing off the application and sending it in by mail. Ballots will be available the beginning of October. After receiving your ballot, you can either mail them in or drop them off in the official drop box in front of the town office. The elections are on November 3rd from 8:00 a.m. to 8:00 p.m. in the Boothbay Harbor Fire Station.
4. The Budget Committee has two vacancies with terms expiring 2023 that will be advertised for.
5. The Pump Out boat and float are being winterized as of today.

TOWN DEPARTMENT REPORTS: Harbor Master, Jeff Lowell gave a report on how the season went. Overall, he felt everything went well in spite of COVID.

SELECTMEN REPORTS: Selectperson Griffin gave a brief update on union negotiations. A mediator has been requested from Augusta and due to working remotely one has not been assigned as of yet.

FINANCIALS: Overview of financials given by Finance Officer, Kathleen Pearce.

MINUTES: Approval of the September 28, 2020, meeting minutes. Approved 5-0.

LICENSES: None

NEW BUSINESS:

1. Max Johnstone, Mid-Coast Economic Development District representative spoke regarding Tax Increment Financing (TIF). The goal to put this out to vote is at our next Annual Town Meeting in May.
2. A motion was made to approve the purchase order for the public works department to Quirk Ford of Augusta in the amount of $38,470.00 for a 2021 Ford Super Duty F-550 from the Capital Equipment account. Motion seconded and unanimously approved. Approved 5-0.

OLD BUSINESS: COVID-19 discussion – The incident command group continues to meet. Topics being discussed include:

* The necessity of broadband in the event of students having to switch to remote learning continuing to be important.
* Updating the resource page that gives people information on the availability for assistance on things such as food, heating, housing, physical and mental health services as well as other issues.
* The Governors announcement on moving to stage 4 of reopening.

PUBLIC FORUM: NONE

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

MOVE TO ADJOURN: The meeting was adjournedat 8:15 p.m. after unanimous approval. Approved 5-0.