

BOOTHBAY HARBOR  
SELECTMEN'S MEETING MINUTES  
September 25, 2023

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed  
at BRCTV and audio recordings at the Boothbay Harbor Town Office.

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ATTENDING: Michael Tomko - Chair  
Kenneth Rayle - Vice Chair  
Mark Gimbel  
Mark Osborn  
Alyssa Allen

Julia Latter, Town Manager

TOWN MANAGER ANNOUNCEMENTS:

1. A chip seal was done to pave Samoset Road. This is the first time this method has been used and many compliments have been received.
2. Fuller's Boothbay Region Landscaping has continued with the Sidewalk Renovation Project. Work will pause in mid-October to be continued in the spring.
3. The town office will be closed on October 9th for Indigenous Peoples' Day and the select board meeting will be moved to Tuesday, October 10th, at 6:00 PM.
4. Regularly scheduled select board meetings will be held at 6:00 PM beginning in October.
5. Alternate member positions are available for the board of appeals and port committee. There is also a position available on the budget committee. Applications are available at the town office or on the town website at [www.boothbayharbor.org](http://www.boothbayharbor.org).
6. Absentee ballot applications will be available for the November 7th, 2023, State of Maine and Boothbay/Boothbay Harbor CSD referendum election starting the first week of October. You may request a ballot with the State of Maine online absentee ballot request form at [maine.gov](http://maine.gov), on the town website at [www.boothbayharbor.org](http://www.boothbayharbor.org), over the phone at (207)-633-3671, in person at the town office, or by fax at (207)-633-7712. Boothbay Harbor voters wishing to absentee vote in person may do so Monday through Friday 8:30 AM-4:30 PM.
7. Payments were due September 13th for the first installment of 2023 taxes with interest beginning the 14th. The second installment will be due March 13, 2024, with interest beginning March 14, 2024.
8. Paid parking and the pump-out boat operation will end on Tuesday, October 10<sup>th</sup>. The pump-out boat will return to Rhode Island over the winter for warranty work.
9. Fred Brewer will begin fieldwork for the fiscal year ending June 30, 2023, starting October 23<sup>rd</sup>.
10. Town Manager Latter asks for authorization to sign the Memorandum of Understanding to extend the contract with Lincoln County Sheriff's Office until December 31st, as presented.
  - The MOU is 20 hours less than before, as we have one more officer.
  - Our Human Resource Manager, Kathleen Pearce, and Officer Barry attended a job fair last week, and several people seemed interested. Chief Snyder is working on a few candidates.

- Officer Barry will enter the academy in January, so we may have to revisit adding additional hours back to the MOU at that time.
- Motion to execute the MOU, as presented, approved 5-0.

#### SELECTMEN REPORTS:

1. Wednesday, September 27th, at 6:00 PM, a public meeting will be held at the library regarding the Boothbay Region school buildings and the November referendum vote by the Boothbay/Boothbay Harbor School District.
2. Gimbel mentions that the Boothbay Board of Selectmen will not meet with school board trustees regarding the upcoming referendum as initially intended. Instead, this will be discussed at a school board meeting held at the high school.

#### FINANCIALS:

1. Kathleen has provided graphs of town financials compared to this time last year, which she will continue to do monthly.
2. Taxes collected year-to-date are 55.8%.
3. Revenue and expenses are above what they were this time last year.

MINUTES: Motion to approve the September 11, 2023 minutes as written; approved 5-0.

#### LICENSES:

1. Motion to approve the renewal application for a liquor license, Malt, Wine, and Spirits, Carousel Music Theatre, 196 Townsend Ave; approved 5-0.
2. Motion to approve the renewal application for a liquor license, Malt, Wine, and Spirits, Fisherman's Wharf Inn, 22 Commercial Street; approved 5-0.
3. Motion to approve the renewal application for a special amusement license, Carousel Music Theatre, 196 Townsend Ave; approved 5-0.

#### NEW BUSINESS:

1. **Wharves and Weirs:**
  - Nancy Rowe Rogers and the Revocable Living Trust of Marianne Berrigan Grant, Bridge House, the applicant proposes to modify the existing permanent pier system, widening the existing pier at three locations. The proposed modifications include the installation of a 1.3-foot wide by 4.4-foot-long pier extension at the northwest corner, a 4.5-foot wide by 9-foot-long pier extension at the northeast corner, and a 5-foot wide by 4-foot-long pier extension at the southeast corner. An on-site hearing was held at 4:00 P.M.
  - Harbor Master Rob Leavitt reports that the proposal does not interfere with navigation, there is no impact on the ability of the fishermen to utilize fishing equipment or cause fisheries to be adversely affected, and there will be no negative impact on adjacent or existing moorings.
    - Motion that the proposed application does not interfere with or cause any obstruction to navigation; approved 5-0.

- Motion that the proposed application does not cause injury to the rights of others; approved 5-0.
  - Motion that all documents necessary have been completed and submitted; approved 5-0.
  - Motion to approve the application, as presented, with the three additions for safety; approved 5-0.
2. **Boothbay-Boothbay Harbor Community School District Referendum Warrant signing:**
    - Municipal Officials from each town in the school district have to sign a warrant that is posted in accordance with the law to have the referendum question.
    - The town does not endorse nor negate the approval of this referendum.
      - Motion to sign the Boothbay-Boothbay Harbor Community School District Referendum Warrant as submitted; approved 5-0.
  3. **Adoption and signing of the new MMA General Assistance Ordinance Appendices (A-H) and the Recovery Residence Housing Maximums for October 1, 2023-September 30, 2024 in compliance with M.S.R.S. §4305 (4):**
    - This is an annual adoption. Standards are taken from Maine Municipal and are put through the select board as Overseers of the Poor.
    - These Recovery Residence Housing Maximums make it so that people in recovery can still receive some assistance while they're there.
      - Motion to adopt and sign the new MMA General Assistance Ordinance Appendices (A-H) and the Recovery Residence Housing Maximums for October 1, 2023, September 30, 2024, in compliance with M.S.R.S. §4305 (4); approved 5-0.

OLD BUSINESS:

1. **Public Health & Safety:** Tomko has spoken to our EMS Chief and would like him to attend a meeting where he can speak about the importance of activating 911 and the community's resources available through the ambulance service.

PUBLIC FORUM:

1. Boothbay Harbor resident Alfred Barter, representing abutting properties to the new development on Alexander Way, intends to make the select board aware nothing is holding water flow back downhill from the development. Barter says that abutting properties have incurred multiple damages because of this. The Code Enforcement officer has been looking for a solution since last June; however, Barter expresses communication troubles. Barter states that he went unanswered until late August when he was able to contact him regarding permits issued for the development. Another on-site meeting was held in early September, and a plan was given to abutting properties dated 1989. Barter emphasizes that something needs to be done, and he needs to stay in the know. Town Manager Latter assures Barter that this project has not been forgotten, and our Code Enforcement Officer is actively working on the issue with our town attorney, John Cunningham, and the housing trust's legal counsel.
2. Boothbay Harbor resident Denise Griffin recommends during budget planning this winter; we look at a scanning system for our planning department/code enforcement files. Aside from that, she is here to discuss possible tax impacts for the school board referendum. Her math shows that if our annual operating budget increases by 5% for the next 25 years, taxes

will triple by year 22. If taxes continue to go up 7% as they did this year, they will quintuple by the year 24.

WARRANTS: Motion to approve the Warrants, as presented; approved 5-0.

ADJOURNMENT: Motion to adjourn at 7:52 PM; approved 5-0.