

**BOOTHBAY HARBOR**  
**SELECTMEN'S MEETING MINUTES**  
April 14, 2025, 6:00 PM

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

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**ATTENDING:**

- Michael Tomko – Chair
- Ken Rayle
- Mark Gimbel

**Also Present:**

- Julia Latter, Town Manager

**PLEDGE OF ALLEGIANCE**

**TOWN MANAGER ANNOUNCEMENTS**

1. Commercial Street restrooms will open for the season starting Saturday.
2. The Sidewalk Project is scheduled to begin this fall, from Pinkham's Gourmet Market to Clifford's Playground, Boothbay, with potential completion by Spring.
3. Final touches are being completed on the Maine DOT Route 27 project.
4. The last day to request Boothbay-Boothbay Harbor CSD Bond Referendum absentee ballots is Friday, April 18. The election will be held on Thursday, April 24, from 8:00 AM – 6:00 PM at the Fire Station.
5. The last day to request an absentee ballot for the Boothbay Harbor Annual Town Meeting Election is Tuesday, April 29. Voting will take place on May 2, 2025, from 8:00 AM – 6:00 PM at the Municipal Building Fire Station. The Town Meeting will be held on May 3, 2025, at 9:00 AM.
6. The annual town report has gone to print and will be available for distribution soon.
7. The Town Office will be closed Monday, April 21, in observance of Patriots' Day.
8. Mooring renewals have been sent out and are due by June 30.
9. No bids were received for floats and pilings. Due to timing restrictions, new bids will be issued this fall.
10. The window contractor will begin work by early May. Per the awarded bid, a purchase order will be presented at the next meeting.
11. Students from Jessica Lessner's third-grade class wrote to the Board regarding Earth Day, asking about firework debris in the harbor and the town's environmental efforts. The Board commended the students' thoughtful questions and committed to responding after further research.

## TOWN DEPARTMENT REPORTS

- **Nick Upham**, Public Works Foreman, provided a seasonal winter operations report. He described this past winter as the busiest in his tenure. The department used 640 yards of sand and 360 tons of salt, remaining under budget. Upham expressed interest in using more salt and less sand moving forward to reduce cleanup costs.

## SELECTMEN REPORTS

- **Ken Rayle** announced the formation of a citizen-led, non-municipal committee titled “*Future of Our Schools*”, which will examine the current school system and consider future options. Rayle serves as vice chair. Meetings are open to the public, with the next meeting scheduled for May 2 at Boothbay Town Hall.

## FINANCIALS

- Year-to-date taxes collected stand at 96.5%.

## MINUTES

- Motion to approve the minutes of the March 10, 2025 meeting as presented; **approved 3-0**.

## LICENSING

1. **Liquor License Renewal**
  - Iugavero LLC, d/b/a Waves Restaurant, 43 Commercial Street (Malt, Wine & Spirits) – **approved 3-0**.
2. **Outdoor Event Application**
  - Eastside Waterfront Park, South Pier, June 25, 2025 – **approved 3-0**.

## NEW BUSINESS

1. **Boothbay Harbor Chamber of Commerce** presented an overview of the 10th Annual *Boothbay Lights Festival*, noting its growing popularity and success.
2. **Regional Emergency Management Director Appointment**
  - Motion to approve **John Oakes** as Regional Emergency Management Agency Director; **approved 3-0**. The appointment will be reviewed by Southport and Boothbay prior to finalization.
3. **Donation of School Sports Sign**
  - Rayle proposed donating a new school sports championship sign to be placed closer to Boothbay Region High School on Route 27, replacing the current sign near Adams Pond. Rayle will recuse himself from the vote due to a conflict of interest. A vote will be taken at a future meeting.

## **PUBLIC COMMENT**

1. **Sara Wilcox** voiced concerns about a dangerous embankment near House of Logan, where a recent car accident occurred. She also noted poor road conditions on McClintock Street.
  - *Response:* Latter stated that solutions such as signage, barriers, or temporary closures are being considered in regards to the embankment. She also says McClintock will be repaved, and drainage or culvert work may be part of future improvements.
2. **Darrell Muller** raised pedestrian safety concerns and called for more signage and crosswalks.
  - *Response:* Latter noted that MaineDOT has improved Townsend Avenue and is evaluating the three-way intersection near First National Bank.

## **WARRANTS**

- Motion to approve the warrants upon review; **approved 3-0.**

## **EXECUTIVE SESSION**

1. Motion to enter Executive Session under MRS Title 1, Chapter 13, §405 (6)(A) – Personnel at 7:09 PM; **approved 3-0.**
2. Motion to enter Executive Session under MRS Title 1, Chapter 13, §405 (6)(C) – Discussion of Real Property at 7:51 PM; **approved 3-0.**
3. Motion to enter Executive Session under MRS Title 1, Chapter 13, §405 (6)(A) – Personnel at 8:33 PM; **approved 3-0.**

## **ADJOURNMENT**

- Motion to adjourn at 9:28 PM; **approved 3-0.**