

BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

September 22, 2025, 6:00 PM

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:00 PM. The Pledge of Allegiance was recited.

PRESENT

- Michael Tomko – Chair
- Ken Rayle – Vice Chair
- Mark Gimbel
- Alyssa Allen
- Mark Osborn
- Julia Latter – Town Manager

TOWN MANAGER ANNOUNCEMENTS

1. Absentee ballots are available by request. Absentee voting begins October 3rd.
2. The next Selectmen's meeting will be on Tuesday, October 14th, the day following Indigenous Peoples' Day.
3. Footbridge lighting work will begin on September 29th.
4. There are still two alternate positions available on both the planning board and the board of appeals.
5. The first installment for taxes was due on September 17th, interest began accruing on the 18th. The next installment will be due on March 18th.
6. The pump-out boat will end operations on October 15th. The Harbor Master will be having a limited schedule around the same time.
7. The VHB parameters for the committee size will be limited to 10-12 people for the comprehensive plan. It will be up to the board to determine how they will solicit members.
8. The RISE program will continue to put plans together for parking improvements.

SELECTMEN REPORTS

Ken Rayle: The Future of Schools Committee has been working on a project and will be at the next School Board meeting to speak to the public.

Mark Osborn: Announced that he is resigning from the board and this will be his last meeting as a member due to moving to a new area.

FINANCIAL REPORT

Year-to-date tax collection is at 54%. October 1st will be the start date for the annual audit.

MINUTES

Motion to approve the minutes of the September 8th, 2025 meeting as presented; **approved 5-0.**

LICENSE APPROVALS

1. Motion to renew a liquor license for Fisherman's Wharf Inn, 22 Commercial Street, Pier 6, Malt, Wine & Spirits; **approved 5-0.**
2. Motion to renew a liquor license for Boothbay Region House of Pizza, 185 Townsend Ave, Suite E, Beer & Wine; **approved 5-0.**

NEW BUSINESS

1. Adoption and signing of the new MMA General Assistance Ordinance Appendices (A-H) and the Recovery Residence Housing Maximums for October 1, 2025 – September 30, 2026, in compliance with M.S.R.S §4305 (4); **approved 5-0**
2. P.O for Lincoln Enterprises (footbridge lighting); **approved 5-0.**
3. P.O for SCBA bottles; **approved 5-0.**

PUBLIC FORUM

Denise Griffin: Came to discuss the charter changes to the school and bring awareness to the Board of the ramifications of those changes and the limitations it has placed on the school board.

WARRANTS

Motion to approve warrants upon review; **approved 5-0.**

EXECUTIVE SESSION

1. Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405 (6)(C), Discussion on Real Property, at 6:54 PM; **approved 5-0.**
No decisions were made.
2. Motion to enter Executive Session under MRS Title 1, Chapter 13, §405(6)(A), Personnel, at 7:14 PM; **approved 5-0.**
No decisions were made.

ADJOURNMENT

Motion to adjourn at 8:26 PM; **approved 5-0.**