



TOWN OF BOOTHBAY HARBOR
11 Howard Street, Boothbay Harbor, ME 04538
(207) 633-3671

Building Permit Application

Owner's Name & Address: _____

Applicant's Name & Address: _____

Address of Lot: _____ Owner's Phone #/Email _____

Map # _____ Lot # _____ Contractor's Name _____

Contractor's Phone #/Email _____

Building Setbacks:

_____ Feet from center line of road _____ Feet from the left side property line

_____ Feet from the right side property line _____ Feet from the rear property line

☐ New Building, Type _____ Size _____ X _____. ☐ Repairs _____
(i.e. house, garage, shed or barn)

☐ Addition _____ Size _____ X _____. ☐ Alterations _____

☐ Demolition _____ ☐ Other _____

Height of Building: _____

Construction comments: _____

Zoning District of property: _____ Use of Structure: _____

Is this structure within 250 feet of any water body? _____

Will a Plumbing Permit or Septic Design be required? _____ Permit # _____

Boothbay Harbor Sewer District acknowledgment required: _____

CERTIFICATION

I, _____ certify that if the application is granted, all work completed will conform to the provisions of the Code of Boothbay Harbor.

Signature: _____
If Applicant is not the owner of the property, attach a statement of legal right of interest

Date _____



Items required for application to be considered complete

- Application completed and signed _____
- Application signed by the Sewer District if area served by sewer _____
- Internal plumbing permit if applicable _____
- Septic System design if applicable _____
- Completed Flood Hazard Development Permit if applicable _____
- Site plan showing boundary lines, structures, proposed structures, and distances from those structures to the property lines and the centers of any abutting roads _____
- Building plans showing the floorplan or footprint if floorplan is not applicable _____
- Explanation of how the building will be constructed to meet the building and energy code as applicable. A statement saying it will meet code is not sufficient. This explanation will include, but is not limited to, such items as footing and foundation wall dimensions and reinforcement, framing size and spacing, type of mechanical fasteners such as joist hangers or Simpson ties as appropriate, verification by the manufacturer that all manufactured structural members will meet the building code, how all components of the structure will be insulated to meet the energy code (type and R-value of all insulation), and egress window information/sizing. _____

The Code Office reserves the right to request additional information if necessary. Please remember to include the \$100 application fee with your complete application packet. Your building permit fee will be in addition to the application fee and will be calculated during application review.

Thank you,

Code Enforcement

FLOOD HAZARD DEVELOPMENT PERMIT

For Minor Development

_____, Maine
(For Development not considered a Substantial Improvement)

This Flood Hazard Development Permit allows minor development as provided in Article V.F.3. of the Floodplain Management Ordinance of _____, Maine, for development in a Special Flood Hazard Area as defined in said ordinance. Development authorized by this permit must be adequately anchored to prevent flotation, collapse, or lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy, be constructed with materials resistant to flood damage and be constructed by methods and practices that minimize flood damage. This permit is issued based on documentation that the information provided in the Flood Hazard Development Permit Application is in compliance with the Floodplain Management Ordinance.

Tax Map: _____ Lot #: _____

Project Description: _____

The permittee understands and agrees that:

- The permit is issued on the representations made herein and on the application for permit;
- The permit may be revoked because of any breach of representation;
- Once a permit is revoked all work shall cease until the permit is reissued or a new permit is issued;
- The permit will not grant any right or privilege to erect any structure or use any premises described for any purposes or in any manner prohibited by the ordinances, codes, or regulations of the municipality;
- The permittee hereby gives consent to the Code Enforcement Officer to enter and inspect activity covered under the provisions of the Floodplain Management Ordinance;
- The permit form will be posted in a conspicuous place on the premises in plain view; and,
- The permit will expire if no work is commenced within 180 days of issuance.

I hereby certify that all the statements in, and in the attachments to this permit are a true description of the existing property and the proposed development project.

Owner: _____ Date: _____
Signature

or

Authorized Agent: _____ Date: _____
Signature

Issued by: _____ Date: _____

Permit #: _____