



REQUEST FOR PROPOSAL

Municipal Float and Pilings Construction 2025/2026

TOWN OF BOOTHBAY HARBOR

11 Howard Street, Boothbay Harbor ME 04538

(207) 633-3671

Issue Date: November 26, 2025

Response Deadline: Bid proposals are to be submitted, sealed and delivered, to the attention of Thomas Browne, Finance Officer, Town of Boothbay Harbor, 11 Howard St., Boothbay Harbor, Maine 04538, no later than 4:00 pm on December 17, 2025.

Summary

The Town of Boothbay Harbor requests proposals to construct 4 - 10'X20' floats and 2- 10'X40' floats, to replace the current deteriorated floats located at the town pier at 36 Commercial Street, Boothbay Harbor, Maine. Companies are to remove existing floats and specified pilings, purchase material, construct and replace the floats and pilings. The old floats and pilings are to be removed and properly disposed of.

Bid Pricing Requirements: All bidders must submit a costed proposal including (1) a total lump-sum bid not to exceed one hundred two thousand five hundred dollars (\$102,500), (2) a basic cost breakdown for materials, labor, equipment, disposal, and other major categories, and (3) submitted proposals must include methods of construction.

Project Budget Limitation: The Town of Boothbay Harbor has established a maximum project budget of \$102,500 for all work described in this Request for Proposals. Only qualified bidders with proposals for a total project cost at or below \$102,500 will be considered responsive.

There will not be a public bid opening.

A duly authorized representative of the company must sign all proposals.

The Town of Boothbay Harbor will competitively evaluate all qualified proposals.

The Town of Boothbay Harbor reserves the right to reject any and all bids.

PROJECTED DATE OF COMPLETION:

The Town intends for all work to comply with the Army Corps of Engineers Time-of-Year (TOY) Windows/Restrictions for Tidal waters. Bidding parties should ensure that all services are fully finished no later than March 20, 2026.

GENERAL CONDITIONS

SUBMISSION OF PROPOSALS:

To qualify for the work on this project, bidders must submit all information requested in the following bid forms.

All proposals must remain in effect for at least 60 days from submittal. The Town of Boothbay Harbor has the sole discretion to: (a) reject any and all bid proposals, and (b) negotiate the modification of any and all proposals with any bidder in whatever manner it deems in its best interests. There is no guarantee, either expressed or implied, that the award of a float construction contract will be made to any contractor.

CONTRACTOR INFORMATION:

The Town of Boothbay Harbor may request additional information, samples, or presentations in support of proposals. Additionally, the Town of Boothbay Harbor may perform an interview with contractors under consideration to clarify any information provided, or to gather more evidence of managerial, financial, and technical abilities.

PROJECT TOURS:

Before submitting a bid, each bidder shall have the opportunity to thoroughly examine the project and fully understand the conditions that in any way may affect the work proposed. Failure to inspect the sites will in no way relieve the successful contractor from the necessity of furnishing any materials or performing any labor necessary for the satisfactory completion of the work.

SCOPE OF WORK:

The Contractor shall recognize and perform in accordance with all stated intents, specifications and stipulations contained or referenced as follows:

- 1) Remove four 10'X20' floats and two 10'X40' floats from the water.
- 2) Remove all float debris to the transfer station as well as cleanup workspace.
- 3) Construct four 10'X20' floats and two 10'X40' floats using:
 - a. All pressure treated lumber for framing and decking

- b. Foam filled molded drums for flotation
 - c. Hot dipped galvanized connection hardware extra heavy duty and commercial grade.
 - d. 2”X8” decking, installed lengthwise with 316 stainless screws
 - e. 2”X4” tie rails bolted into the frame
 - f. New keeper chains or rollers on pilings
 - g. Two large ship cleats per float for each 10’ wide float.
- 4) No wood or metal is to be in contact with the water
 - 5) Contractor is to launch, place and secure floats
 - 6) Replace the pilings in existing piling system using the following considerations:
 - a. Two of the freestanding pilings were replaced recently and do not need replacement. Remove the rest of the seven existing pilings, including the three-piling dolphin. Properly dispose of removed pilings and the associated debris.
 - b. Obtain materials for, furnish, and install seven new pilings, including four freestanding pilings and the dolphin consisting of three pilings.
 - 7) Any damage to the pier by the Contractor or their employees will be replaced at the Contractor’s expense before receiving final payment. Any damage occurring to vehicles, equipment, or other personal property will be the sole responsibility of the Contractor.
 - 8) Final cleanup and removal of any debris to the transfer station is the sole responsibility of the Contractor. Proof of legal disposal of debris will be provided before final payment.
 - 9) All work to be performed between the hours of 8:00 a.m. to 5:00 p.m. daily. All work to be completed prior to March 20, 2026.
 - 10) All work will be performed in accordance with OSHA safety standards.

Each bidder shall be responsible for researching the existing conditions and matters that affect the cost or performance of the services.

The Contractor shall furnish all labor, equipment, tools, services, skills, etc. required to replace the floats.

QUALITY CONTROL:

Work covered shall be performed by a single firm experienced in marine construction of a similar nature and scope.

By submitting the bid, the contractor certifies as to meeting the following requirements:

1. If requested, will provide a sworn financial statement.
2. Has a documented safety program with a history of satisfactory past performance.
3. Has a record of satisfactorily completing past projects.

INSURANCE:

Throughout the term of this Agreement, the contractor shall maintain at his sole expense, effective insurance covering his activities at the project premises. Said insurance shall be secured from a company(s) licensed to do business in the local of the project premises. The contractor shall furnish the Town of Boothbay Harbor with documentation of this insurance coverage. Such insurance shall be in the amounts stated below.

Worker's Compensation Insurance:

As required by the Town of Boothbay Harbor for all of the contractor's employees engaged in work associated with the project, shall maintain Employer's Liability Insurance, limits of not less than \$100,000 each accident.

General Liability Insurance:

The contractor shall maintain during the life of this contract, and until one year after completion of this contract, Commercial General Liability Insurance, including products and completed operations for all claims that might occur in carrying out the contract.

Property damage:

Such coverage shall be of the "occurrence" type form. Such General Liability coverage shall include employees of the contractor as insured.

Auto Liability Insurance:

Contractor shall procure and shall maintain during the life of the contract, commercial automobile liability Insurance for all owned, non-owned and hired vehicles that are used in carrying out the contract.

Scope of Insurance and Special Hazards:

The insurance required shall provide adequate protection for the contractor against damage claims that may arise from operations under this contract, whether such operation is by the

insured and also against any of the special hazards that may be encountered in the performance of this contract.

Each of the policies described above shall include the Town of Boothbay Harbor as an additional insured as respect to the activities carried out under this contract.

Proof of Insurance:

Contractor shall provide a certificate of insurance from a company licensed to do business in the state of the project locale indicating coverage in place at the limits set forth in this article. The insurer shall give the Town of Boothbay Harbor thirty (30) day notice of cancellation or changes in coverage. The insurance certificate shall be provided before commencement of the contract.

INDEMNIFICATION:

Contractor shall indemnify, reimburse and hold the Town of Boothbay Harbor harmless against any and all claims, damages, causes of action, liabilities, expenses, costs and fees, including attorney fees, that the Town of Boothbay Harbor incurs arising out of or occurring in connection with contractor's performance of the work pursuant to this agreement.

CODES AND STANDARDS:

Perform all work in compliance with applicable requirements of governing authorities having jurisdiction. The following publications of the issues listed below, but referred to hereafter by basic designation only, form a part of this specification to the extent designated by references thereto:

TAXES:

The Bidder shall include in the bid all sales, consumer, use and other similar taxes required by law.

PROJECT CONDITIONS:

For the contractor to properly perform and complete his work, the Town of Boothbay Harbor must cooperate by providing the contractor with access to the work areas and any staging, offloading or preparation areas that are required.

The contractor shall be familiar with the project premises and how the existing conditions will affect their work. The contractor shall visit and examine the site to become acquainted with the adjacent areas, means of approach to the site and conditions of the actual job site. Failure to visit the site or failure to examine all contract documents will in no way relieve the contractor from necessity of furnishing any materials or equipment or performing any work that may be required to complete the work in accordance with this Request for Proposal. Neglect of above requirements will not be accepted as reason for delay in the work or additional compensation.

The Town of Boothbay Harbor shall provide full information regarding all requirements for the project, not specifically contained herein, and shall establish and maintain an effective communications system with the contractor throughout all phases of the work.

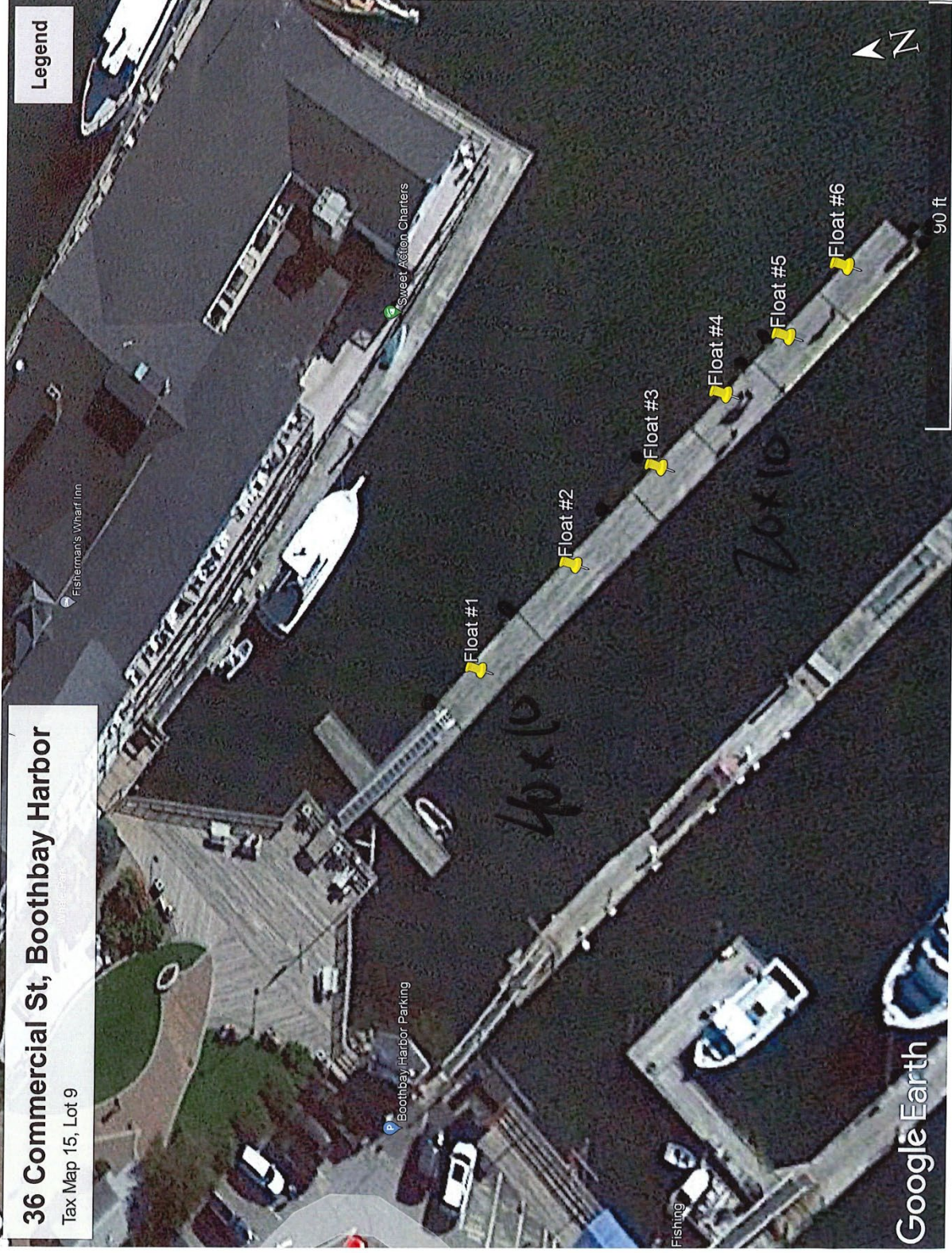
SEQUENCING AND SCHEDULING:

Upon acceptance of the bid, the contractor shall coordinate with the Town of Boothbay Harbor to arrange a schedule of services and shall continue coordination at intervals set forth by the Town of Boothbay Harbor.

36 Commercial St, Boothbay Harbor

Tax Map 15, Lot 9

Legend



BID FORM

Name: _____

Address: _____

Telephone: _____

The following bid is submitted in response to the request for a quote for replacement of town floats/pilings at Town Pier and price:

Bid amount: _____

Cost Breakdown (attach sheet if needed):

Materials: \$ _____

Labor: \$ _____

Equipment/Usage: \$ _____

Disposal: \$ _____

Other: \$ _____

Signature: _____

Printed or Typewritten name of above: _____

Date: _____