



# Town of Boothbay Harbor

## Invitation to Bid — Interior Tangible Property (Single Lot)

The Town of Boothbay Harbor invites sealed bids for the purchase of the entire contents of a building located at the Town Fish Pier (formerly Boothbay Marine Services Inc. leased space). All bids must be submitted as a single total price for the entire lot. The Town will not accept bids on individual items. The interior tangible property is offered as-is, where-is, with no warranties expressed or implied. The Town reserves the right to accept or reject any and all bids.

### INSPECTION / PUBLIC VIEWING

- **Date & Time:** Monday, February 23, 2026, from 10:00 AM to 12:00 PM. and Wednesday, February 25, 2026, from 2:00 AM to 4:00 PM.
- **Location:** Interior of the building at the Town Fish Pier (formerly Boothbay Marine Services, Inc. leased space, Atlantic Ave, Boothbay Harbor, ME.
- **Sign-in:** A sign-in sheet will be maintained at the viewing. All attendees must sign in (name, organization (if applicable), daytime phone/email).
- **Supervision & Questions:** A town representative will be present to oversee the inspection for safety and security. Representative will not provide valuation guidance or recommendations.

### DESCRIPTION OF PROPERTY

The sale includes all interior tangible personal property located within the building at the Town Fish Pier as of the viewing date. Bidders are responsible for personal inspection and verification of quantity, condition, and suitability.

### MINIMUM BID

A minimum bid of \$300.00 (three-hundred dollars) will be required. Any bid submitted for an amount less than \$300.00 will be rejected as non-responsive.

### BID SUBMISSION REQUIREMENTS

- **Form of Bid:** Sealed bids must state a single total purchase price for the entire contents of the building. Bids must be unconditional and without contingencies related to financing or resale.

- **Labeling:** Envelopes must be clearly marked: “SEALED BID — Town Fish Pier Interior Tangible Property”.
- **Delivery / Deadline:** Bids must be received at the Town Office (address below) by 3:00 PM on **Monday, March 2, 2026**. The Town is not responsible for late or misdirected mail; electronic or faxed bids will not be accepted unless permitted in writing by the Town in advance.

## BID OPENING AND AWARD

- **Opening:** Bids will be opened at **3:30 PM on Tuesday, March 3, 2026**, at the Town Office.
- **Award:** Award is subject to final approval to the highest bidder and execution of a Bill of Sale and any other required documents.

## PAYMENT AND REMOVAL

- **Payment:** The successful bidder must tender full payment (by certified check, cashier’s check, or as otherwise approved by the Town) within seven (7) business days of notification of award.
- **Removal:** All items must be removed within fourteen (14) calendar days following full payment, at the buyer’s expense and subject to scheduling with the Town. The buyer is responsible for all costs of removal.

## GENERAL CONDITIONS

- Property is sold **as-is, where-is**, with all faults and without warranty. The Town expressly disclaims any warranty of merchantability or fitness for a particular purpose.
- The Town reserves the right to reject any or all bids. This Invitation to Bid does not constitute an offer, and the Town reserves the right to withdraw the Invitation at any time before Boothbay award.

## QUESTIONS / CONTACT

For questions about the property or the bidding process, contact:

Julia Latter, Town Manager, Town of Boothbay Harbor 11 Howard St, Boothbay Harbor, Maine 04538 – (207)-633-3671 – [jlatter@boothbayharbor.org](mailto:jlatter@boothbayharbor.org)