

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES

September 14th, 2026, 5:00 PM

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:00 PM. The Pledge of Allegiance was recited.

PRESENT

- Michael Tomko – Chair
- Ken Rayle – Vice Chair
- Alyssa Allen
- Evan Hepburn
- Julia Latter – Town Manager

TOWN MANAGER ANNOUNCEMENTS

1. Julia wished to extend condolences to the family of Ross Maddocks. Ross was a long-time Harbor Master for Boothbay Harbor in previous years.
2. Julia mentioned the incident involving the propane leak at the Meadow Mall, she wanted to express how proud the town is of the Boothbay Harbor Fire Department and all the responding departments.
3. A public notice has gone out for nominations for the next Boston Post Cane recipient. All nominations must be received by Friday, October 16th.
4. Julia stated she has been working on the sidewalk rehabilitation schedule. Its current section will be completed by the end of October. Paving will begin in mid-October.
Vice Chair, Ken Rayle: Stated that he noticed a section of sidewalk that had deteriorated. Ken asked if this is part of the sidewalk plan.
Town Manager, Julia Latter: Explained that it would be happening within the year and told Vice Chair Ken Ryale that she would take a look at the spot he was speaking of.
5. The first installment of taxes is due this Wednesday, September 16th, with interest accruing on September 17th.

DEPARTMENT REPORTS

- a. Chief Doug Snyder – Update on Summer Season – Parking & Speed Sign Data Discussion

Police Chief, Doug Snyder: Chief Snyder stated that the Police Department is nearly fully staffed. They have been pretty busy, with twice as many arrests as last year. Chief Snyder then gave an overview of the new radar system that was put in place as a study for driver's speeds on Atlantic Avenue. He brought the device to the table for the board to

look at. He explained that there is no camera system and no system for reading license plates, it only records speed. Chief believes they will place this device in other places to do more traffic studies. Regarding parking, they had 283 fewer tickets than last year and an 8% increase in usage of the app. Vice Chair, Ken Rayle, asked about when some of the newer officers will be going to the police academy. Chief Snyder answered that February is their plan to send 2 of them. The board thanked the Chief for coming.

SELECTMEN REPORTS

Chair, Mike Tomko: Expressed appreciation to all the departments who participated in the 9/11 Memorial at the high school.

FINANCIAL REPORT

Town Manager, Julia Latter: Julia presented a graph to the board and explained that we have received 20.6% compared to 19.8% of last year in taxes. Budget season is approaching so Julia will be meeting with department heads very soon. Julia will be setting up a time for the auditor to do a presentation for the board soon as well.

MINUTES

Motion to approve the minutes of August 10th, 2026 as presented; **approved 4-0.**

LICENSE APPROVALS

- a. Liquor License(s)
 - i. Footbridge Brewery, 25 Granary Way, Beer, Wine & Spirits, renewal; **approved 4-0.**

NEW BUSINESS

- a. Disposal of Town Owned Property – Bricks & Fire Hose

Town Manager, Julia Latter: Explained that there are 12 yards of unused bricks stored at the public works that she will be putting out to bid. There will still be enough left for use of refurbishing sidewalks and other projects. The hose that needs to be disposed of is 5 inch, 100-foot-long fire hose that has been decommissioned. This will be donated to another fire department.

Motion to approve the disposal of town owned property, as presented; **approved 4-0.**
- b. Footbridge Celebration Discussion

Kate Sullivan: Kate came to give a quick update. The date for this event is October 24th, with a rain date of October 25th. There are four groups that have been critical to the development of this project. Kate gave her thanks to them as well as BRTV and local businesses. Kate spoke of some projects being done by students and the historical society to highlight the history of the footbridge. On the day of, there will be a tree dedication, drone flyover and story booth where locals can share their stories of memories on the

footbridge. There will be a kid's zone and music. Kate requested that the lighting on the footbridge be set to red, white and blue to highlight America's 250th birthday.

Vice Chair, Ken Rayle: Thanked Kate for her hard work and asked about fundraising.

Kate Sullivan: Explained that only a small amount of fundraising was needed.

OLD BUSINESS

- a. Comprehensive Plan Committee (CPC) Project Update.

Chair, Mike Tomko: There have been 2 drafts distributed and they are going through feedback to prepare the final draft. The next meeting is September 24th at 5 P.M.

PUBLIC FORUM

No public forum.

WARRANTS

Motion to approve warrants upon review; **approved 4-0.**

EXECUTIVE SESSION

Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel

Motion to enter Executive Session under MRS Title 1, Chapter 13, § 405(6)(A), Personnel, at 5:46 P.M.; **approved 4-0.**

Motion to come out of Executive Session at 8:29 P.M.; **approved 4-0.**

No decisions were made.

ADJOURNMENT

Motion to adjourn at 8:30 P.M.; **approved 4-0.**