

MINUTES
BOOTHBAY HARBOR
SELECTMEN'S MEETING
JULY 22, 2019

In addition to these typed minutes, video recordings of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available to be listened to at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko-Chair
Trisha Warren-Vice Chair
Wendy Wolf
Denise Griffin
Ken F-Fitch

Julia Latter, Acting Town Manager/Finance Officer

Chairman Tomko opened the workshop at 6:00 pm.

Don Gerrish from Eaton Peabody Consulting Group presented a proposal including the method to search for a new town manager.

Workshop ended at 6:44 p.m.

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

Chairman Tomko motioned to appoint Julia Latter as Acting Town Manager, Approved 5-0.

Chairman Tomko motioned to appoint Julia Latter as acting Treasurer, Road Commissioner, Public Access Officer and Agent for Overseers of the Poor, Approved 5-0.

TOWN MANAGER'S ANNOUNCEMENTS:

1. Michelle Farnham, Town Clerk graduated from New England Municipal Clerks' Institute after 3 years.
2. Public Works will be working this week performing maintenance on the Barrett's Park Seawall.

3. RFP for vegetation on the Pickle Ball/Basketball courts went out last week, packages are available at the Town Office and are due July 26th.
4. Public Works and Harbor Master postings will come down on Friday with several applicants.
5. Acting Town Manager Latter has been in contact with John Cunningham, town attorney, Barney Baker from Baker and Associates and Jerry Dostie from Maine Department of Transportation to obtain updates on the footbridge project. She will further update the Board on the progress.

TOWN DEPARTMENT REPORTS:

1. Chairman Tomko asked the status regarding discussions on both the Oak Street Sidewalk issue and the Union Street Crosswalk. Acting Town Manager Latter responded that Nick Upham has been on vacation, but she will follow up with him and report back to the board.

SELECTMEN REPORTS:

1. Chairman Tomko congratulated Michelle on her graduation from New England Municipal Clerks' Institute.
2. Chairman Tomko gave a review of the workshop with Don Gerrish from Eaton Peabody Consulting Group regarding the search for new town manager.
 - a. After some discussion Selectperson Griffin made a motion to go forward and hire the consulting group. The motion was seconded and approved 5-0.
3. Selectperson Griffin announced she had a conversation with Superintendent Chris Higgins from the Boothbay Harbor Sewer District. The reason for the manholes being so high are due to the heaving of the roads last winter. They are scheduled to be fixed this fall using the same vendor they had in the past.
4. Vice Chair Warren gave an update on the Broadband Committee and made a motion to accept Michael McBride, Darrell Gudroe and Tom Minerich's applications for the committee. Approved 5-0.

FINANCIALS:

1. Overview of financials given by Julia Latter. She reported our Assessor Rob Duplisea will be committing taxes on Friday. Once they are sent to our online processor they will go out to taxpayers.
2. The Auditors were here last week and the audit field work has been performed. They will be here to present when the financials are complete.

MINUTES:

Approval of the July 8, 2019 meeting minutes. Approved 5-0.

Approval of the July 15, 2019 executive session meeting minutes with the addition of John Cunningham as attendee (teleconference). Approved 5-0.

LICENSES:

Liquor license – Renewal license for Waves Restaurant, Inc. (Spirituos, Vinous and Malt) was provisionally approved needing incorporation paperwork 5-0.

NEW BUSINESS:

1. Chairman Tomko motioned to accept the nomination for Edna Greenleaf to receive the Boston Post Cane, Approved 5-0.
2. Acting Town Manager Latter presented a purchase order for public works for a new sickle bar mower for the amount of \$5,715. Approved 5-0.
3. Acting Town Manager Latter presented a purchase order for public works for entire fuel system repair/2012 Case Backhoe for the amount of \$11,650.44, Approved 5-0.
4. Selectperson Wolf suggested increasing the limit of allowed purchases from \$5,000 due to inflation. The goal is to have the completed ordinance ready for vote by next town meeting.
5. Selectperson Griffin spoke for Tom Churchill, Planning Board Chair, regarding “Mobile Vendors, Stands and Food Trucks.” He asked the board if they had any thoughts or opinions on seeing vendors on public property i.e. streets, sidewalks or parks. The overall opinion was that if it was an event as long as it was regulated seemed acceptable, but not in favor of using any parking spaces on a long term basis. Chair Tomko mentioned the Planning Board will be having a workshop on August 8th at 7:00 p.m. Questionnaires are available at the town office.

OLD BUSINESS:

None

PUBLIC FORUM:

1. Boothbay resident Paula Arsenault informed the board of a meeting being held on Tuesday, July 30th from 3:00 p.m. to 5:30 p.m. at the Harbor Theatre regarding Water Quality. Ms. Arsenault believes this affects the entire community and would love the board to attend.

WARRANTS:

There was a motion and a second to approve the warrants upon review. The motion was approved unanimously. Approved 5-0.

EXECUTIVE SESSION:

An executive session was held under MRSA Title 1, §405 6 (A), personnel.

The board came out of executive session at 8:10 p.m. and no decisions were made.

MOVE TO ADJOURN:

The meeting was adjourned at 8:13 p.m. after unanimous approval. Approved 5-0.