

**BOOTHBAY HARBOR  
SELECTMEN'S MEETING MINUTES  
November 12, 2019**

In addition to these typed minutes, video recordings of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available to be listened to at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko-Chair  
Trisha Warren-Vice Chair  
Ken F-Fitch  
Denise Griffin  
Wendy Wolf

Julia Latter, Town Manager/Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

Chairman Tomko asked for a motion to act on the contract for Julia Latter as our new town manager. Motion made and seconded. Approved 5-0.

Chairman Tomko asked for a motion to appoint Julia Latter as Town Manager, Tax Collector, Treasurer, Agent for Overseer of the Poor, and Public Access Officer. Motion made and seconded. Approved 5-0.

**TOWN MANAGER'S ANNOUNCEMENTS:**

1. The town office will be closing Thursday, November 14<sup>th</sup> at 3:30 p.m. for required annual training that all administration staff will be attending.
2. The town currently is still taking applications for the budget committee. Applications are available online or at the town office. The first budget meeting is the 11<sup>th</sup> of December. Applications will be brought to the board on the 25th.
  - a. Asking the board to formally accept the resignations for John O'Connell and David Profit from the Budget Committee. Motion made and seconded. Approved 5-0.
  - b. Asking the board to formally accept the resignation for Robert Hilscher from the Board of Appeals. Advertisement for this position will be done. Motion made and seconded. Approved 5-0.
3. November 14<sup>th</sup> is Open Night of Gardens Aglow and that evening we will be turning on all the lights in town as well for Boothbay Lights.
  - a. Chair Tomko announced Gardens Aglow will be running from November 14<sup>th</sup> through December 31<sup>st</sup>. The town will be lit up and expecting a great number of visitors.
4. Code Enforcement Officer Smith and Town Manager Latter will be meeting with Firefly Monday afternoon to discuss site development and to create a platform for not only Museum in the Streets but other tours that would be interested as well. That information will be available at an upcoming meeting.

5. Chair Tomko asked if there is an update on Cody Mitchell from BRTV regarding the Live Video Conference System. Town Manager Latter said she has called and left messages and has had no response, but will continue to reach out.

#### SELECTMEN REPORTS:

1. Chairman Tomko thanked Don Gerrish and all of the candidates regarding the town manager search. Tomko thanked the board for their work and is very proud with the way things turned out.
2. Chairman Tomko mentioned how proud he was regarding the outcome of the Halloween Parade. He thank businesses and families on the success.
3. Vice Chair Warren updated board on the Broadband Committee Meeting held on November 4th. Members attended a summit at Thomas College held by Island Institute. The next meeting will be December 2<sup>nd</sup> with a presentation by Consolidated Communications. January 6<sup>th</sup> meeting will have a presentation from Spectrum. Warren hopes more people will attend to become familiar with the process and get involved.

#### TOWN DEPARTMENT REPORTS:

1. Public Works Foreman, Nicholas Upham, reported on the Public Works Department:
  - a. All equipment ready for Winter Operations;
  - b. last two weeks they have been working on putting Christmas lights up and will be ready to go by Thursday;
  - c. looking into the future budget he stated that he would like to try to fix some cross walk and sidewalks issues;
  - d. future budget season he would like to possibly upgrade some of the equipment. One truck is on list already but other equipment has either reached peak or past being needed to be replaced.

FINANCIALS: Overview of financials given by Julia Latter.

MINUTES: Approval of the October 28, 2019, meeting minutes. Approved 5-0.

#### LICENSES:

1. Liquor license – Renewal license for Red Cup Coffeehouse (Vinous and Malt) Approved 5-0
2. Liquor license – Renewal license for The Thistle Inn (Malt, Spirituous & Vinous) Approved 5-0.

NEW BUSINESS: Wharves and Weirs Hearing, PGC8 LLC, represented by Melissa Neal and Chuck Fuller, Map #16, Lot #28, 49 Atlantic Ave. has been postponed by the request of the applicant.

#### OLD BUSINESS:

1. Town Clerk Farnham announced the results from the November 5<sup>th</sup> elections;
  - a. State of Maine Referendum Question 1: Bond Issue - Yes 471 and No 88, Question 2: Constitutional Amendment - Yes 449 and No 109.
  - b. Town of Boothbay Harbor Special Election Article 2 - Yes 306 and No 244, Article 3 Yes 301 and No 243.
  - c. Boothbay Harbor Sewer District Referendum Article 2 - Yes 486 and No 67.
2. Selectman Fitch mentioned his concern about flyers placed around town regarding the Special Town Meeting Election.
3. Selectperson Wolf thanked everyone who came out to cast their ballot.

**PUBLIC FORUM:** There was some discussion from Boothbay Harbor residents regarding the signs and flyers placed for the Special Town Meeting articles.

**WARRANTS:** There was a motion and a second to approve the warrants upon review. The motion was approved unanimously. Approved 5-0.

**EXECUTIVE SESSION:** An executive session was held under MRSA Title 1 Chapter 13, §405 6(A), Personnel Matters at 7:40 p.m.

The board came out of executive session at 8:18 p.m. under MRSA Title 1 Chapter 13, §405 6(A), Personnel Matters. No decisions were made.

**MOVE TO ADJOURN:** The meeting was adjourned at 8:20 p.m. after unanimous approval. Approved 5-0.