

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
VIA ZOOM
April 27, 2020

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Ken F-Fitch
Denise Griffin
Wendy Wolf

Julia Latter, Town Manager

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:02 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. Town Manager Latter mentioned that the town office is still complying with Governor Mills' Executive Order and is still closed to the public. The town office staff is still available to answer phone calls, e-mails and conduct business through a drop box located in front of the office.
2. Town Manager Latter notified the board that Stefanie Jones joined the police department as of Thursday as a sworn-in reserve officer after completing her necessary tests and training. Stefanie will continue to do FTO training and is a great fit for our police department Latter stated.
3. Town Manager Latter mentioned that the Public Works Department has been working on spring maintenance. Last week Harry Crooker was here to do annual street sweeping.
4. Town Manager Latter reminded everyone that the annual town meeting scheduled for May 1st and 2nd has been postponed until further notice for safety concerns.

TOWN DEPARTMENT REPORTS: None

SELECTMEN REPORTS:

1. Chairman Tomko mentioned that the town is still operating under order of our governor while trying to maintain full operation of our town and offering services.
2. Selectperson Wolf gave an update on what is happening around town regarding safety precautions. Wolf addressed the necessity and courtesy of why someone should wear a mask.
3. Selectperson Griffin reiterated that it is not mandatory to wear a mask, but respectful to the community.
4. Selectperson Wolf mentioned that when it is time to re-open businesses it is going to be a slow process. Restrictions that are in place will be with us for a while.
5. Selectperson Griffin mentioned with social distancing probably going through summer, at some point within next 4-6 weeks, the board might need to address some activities that happen in town such as fireworks that bring in many people.

6. Vice Chair Warren mentioned that the Broadband Committee will be getting together on May 4th at 6:30 p.m. via zoom. The Casco Bay report came in and the board is reviewing it and they will be discussing it at the meeting.

FINANCIALS: Overview of financials given by Manager Latter for Finance Officer, Kathleen Pearce.

MINUTES: Approval of the April 13, 2020 meeting minutes. Approved 5-0.

LICENSES:

1. Liquor license – Renewal license for The Whales Tale, 125 Atlantic Avenue (Malt, Spirituous & Vinous) Approved 5-0.
2. Victualers license – New license for The Harborage Inn, 75 Townsend Avenue (Class F). Approved 5-0.
3. Victualers license – New license for Brisetto’s Second Cup, 41 Commercial Street (Class H). Approved 5-0.

NEW BUSINESS: NONE

OLD BUSINESS: Chairman Tomko mentioned, as Town Manager Latter mentioned, the town still plans on having town meeting and having the town report printed. The board will keep everyone up-to-date as soon as more develops.

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

PUBLIC FORUM: NONE

Motion was made to move into Executive Session MRSA Title 1, Chapter 13, §405, 6(C).

Discussion/Negotiations about publicly held property. Motion seconded and unanimously approved. Approved 5-0.

The board came out of executive session at 8:25 p.m. under MRSA Title 1, Chapter 13, §405 6(C), Discussion/Negotiations about publicly held property. No decisions were made.

Motion was made to give Town Manager Latter authority to adjust timing for town owned property, such that the payment is received by June 26th, before the end of the fiscal year. Motion seconded and unanimously approved. Approved 5-0.

MOVE TO ADJOURN: The meeting was adjourned at 8:27 p.m. after unanimous approval. Approved 5-0.