

# BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

September 28, 2020

In addition to these typed minutes, video recordings of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair  
Tricia Warren – Vice Chair  
Ken F-Fitch  
Denise Griffin  
Wendy Wolf  
  
Julia Latter, Town Manager  
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

#### TOWN MANAGER'S ANNOUNCEMENTS:

1. The Kenney Field Drive/Sunset Road Paving Project is behind schedule. The Boothbay Harbor Sewer District has finished prep work and Crooker is due this week to begin. The project is still stated to be completed the week of October 10<sup>th</sup>.
2. Keep ME Healthy grant: The new garbage can receptacles have been placed around town. Two afternoons last week Town Manager Latter and Finance Officer Pearce distributed free face masks throughout town. Masks were also delivered to 62 businesses in town.
3. With the summer season concluding, parking lots will be manned through October 10<sup>th</sup>. The Harbor Master and Pump Out Boats will also conclude the weekend of October 10<sup>th</sup>.
4. You can request an absentee ballot online at Maine.gov or our website [www.boothbayharbor.org](http://www.boothbayharbor.org), by calling the town office at 633-3671 or by printing off the application and sending it in by mail. Ballots will be available the beginning of October. After receiving your ballot, you can either mail them in or drop them off in the official drop box in front of the town office. The elections are on November 3<sup>rd</sup> from 8:00 a.m. to 8:00 p.m. in the Boothbay Harbor Fire Station.

TOWN DEPARTMENT REPORTS: None

SELECTMEN REPORTS: Selectman Fitch presented the board with his resignation effective November 1, 2020. It was decided that the board will work with a four member until the next annual election in May 2021.

FINANCIALS: Overview of financials given by Finance Officer, Kathleen Pearce.

MINUTES:

1. Approval of the September 14, 2020, meeting minutes. Selectpersons Tomko and Warren abstained from the vote due to not being in attendance at the last meeting. Approved 3-0.
2. Approval of the September 17, 2020, workshop minutes. Approved 5-0.

LICENSES: None

NEW BUSINESS:

1. Tom Churchill, Planning Board Chair, presented recommendations from the planning board. Some of the topics presented were ordinance work on affordable housing, solar panels, land use and rental units. The Board of Selectmen supported the Planning Board going forward with the recommendations and putting an RFP out for contractual services to look at our ordinances.
2. A motion was made to adopt the Maine Municipal Associations new "General Assistance Ordinance Appendix" (A-D) for the period October 1, 2020-September 30, 2021. Motion seconded and unanimously approved. Approved 5-0.

OLD BUSINESS:

1. Discussion regarding the footbridge workshop was held with the board and residents. Topics included were elevation, width, compliance, swing span, entrance and exit sides, the bridge house and staying within the grant. It was decided to move forward, but move forward cautiously.
2. The Boothbay Lights Signature Event – Fireworks were discussed. Central Maine Pyrotechnics would like an answer on whether or not we were having the show. December 12<sup>th</sup> is the date the chamber is looking at as a good date if the board agrees. The Boothbay Lights Fireworks Show usually doesn't have a large crowd and most people watch from their cars. The board agreed it is a good idea.
3. Atlantic Avenue Sidewalk discussion included an update from the town attorney giving support going forward. Town Manager Latter shared a sample notice that would be posted to notify abutters of a discussion that will take place at a future board meeting.
4. COVID-19 discussion – the task force is waiting to hear from Dan Bryer regarding work force housing at an upcoming meeting. The necessity of broadband in the event of students having to switch to remote learning is also something important. Selectperson Wolf thanked Julia and Kathleen and the town employees for the work they have done to make the community safe.

PUBLIC FORUM: NONE

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

MOVE TO ADJOURN: The meeting was adjourned at 8:32 p.m. after unanimous approval. Approved 5-0.