

**BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES**

March 11, 2024

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Mark Gimbel *Via Zoom*
Ken Rayle
Alyssa Allen
Mark Osborn *Via Zoom*

Julia Latter, Town Manager

TOWN MANAGER ANNOUNCEMENTS:

1. Absentee ballots for the April 24, 2024, Boothbay-Boothbay Harbor CSD Referendum election are available.
2. The animal control contract has been signed and renewed with the Lincoln County Sheriff's Department.
3. There are three current positions available:
 - Deputy Harbor Master
 - Finance Officer
 - Public Works/Pump-Out OperatorApplications are available online and in the town office.
4. The interest rate on the municipal checking account has remained at 4.20% since October.
5. There will be a public hearing on ordinance amendments on March 25th from 5:00 PM-7:00 PM.
6. The town has applied for two building permits; one for floats to be constructed at Atlantic Edge at the cost of Atlantic Edge, and one for the replacement of pilings at the Whale Park on Commercial Street.

TOWN DEPARTMENT REPORTS: More salt and less sand have been used than usual and there has been no equipment failure this season. Morale is great in the public works department as spring cleanup begins earlier than usual.

FINANCIALS:

1. 84.8% of taxes have been collected year-to-date with taxes due March 13th.
2. Fred Brewer reached out and he will have the audit report completed soon.
3. The last budget meeting was held on Wednesday and the final draft will be available by the next regularly scheduled select board meeting.

MINUTES: Motion to approve the minutes of February 26, 2024, as presented; approved 5-0.

NEW BUSINESS:

1. **Review of Proposed Draft Ordinances:**

1. There is an amendment that says that when there is a permanent vacancy on the Board of Appeals the position shall be filled within 60 days. The board discusses adding the word “qualified” to the amendment.
2. Ken Rayle noted that under Chapter 160-31(4) Parking Enforcement Meters, “...shall be unlawful and in violation of this article.” Was struck in the amendment and should be corrected.
3. Motion to approve the proposed draft ordinance as presented with corrections and schedule a public hearing for March 25, 2024; approved 5-0.

2. **Adoption of updated General Assistance Ordinance according to 22 M.R.S. §4305:**

Motion to approve the adoption of the updated General Assistance Ordinance according to 22 M.R.S. §4305, as presented; approved 5-0.

PUBLIC FORUM:

1. Resident, John Seitzer, questions why the zoning and employee housing ordinances are not being discussed to which the board explains these topics need to go through a professional planner before being put in front of the voters.
2. Resident Steve Carbone asks for an update on the police department staffing, street light project, and footbridge damage. Latter explains when Officer Barry returns from the academy the police department will be fully staffed; 17 street lights are waiting for installation and settings may be adjusted at that time; estimates are in the process for storm damage and the town has applied for reimbursement through FEMA.
3. Resident Denise Griffin expresses that she is pleased to hear the town budget came in under 10%, however, she is concerned that the school budget is increasing rapidly.

WARRANTS: Motion to approve the warrant, as presented; approved 5-0.

EXECUTIVE SESSION:

1. Motion to enter executive session under MRS Title 1, Chapter 13, § 405 (6)(C), Discussion of Real Property at 7:09 PM; approved 5-0. (Executive session ended at 8:24 PM. No decisions were made).
2. Motion to enter executive session under MRS Title 1, Chapter 13, § 405 (6)(A), Personnel at 8:24 PM; approved 5-0. (Executive session ended at 8:43 PM. No decisions were made).

ADJOURNMENT: Motion to adjourn at 8:43 PM; approved 5-0.