

**BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES**

August 12, 2024

In addition to these typed minutes, video recordings of all Selectmen's meetings can be viewed at BRCTV, and audio recordings at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair

Ken Rayle
Alyssa Allen
Mark Osborn
Mark Gimbel

Julia Latter, Town Manager

TOWN MANAGER ANNOUNCEMENTS:

1. Asphalt has been placed on Lobster Cove Road and Atlantic Avenue. The chip seal will be placed on August 22nd.
2. The Maine Department of Transportation started the paving project from Edgecomb to Boothbay Harbor today. The expected date of completion is in the Summer of 2025. Please contact the project manager at Edgecomb MDOT with any questions or concerns.
3. Latter requests approval to sign on behalf of the Town of Boothbay Harbor a Memorandum of Understanding with the Lincoln County Sheriffs Office.
 - Motion to enter the agreement with Lincoln County Sheriff's Office for an MOU from August 14th to October 1st per the Town Manager.
 - Revised motion to enter the agreement with Lincoln County Sheriff's Office for an MOU per the Town Manager, as presented; approved 5-0.

SELECTMEN REPORTS: Tomko informs the public that a workshop was held earlier this evening with Northstar Planning Consultants for discussion regarding LD-2003 and ordinance changes.

PUBLIC FORUM: EMS Chief, Dan Gardiner, presents the Stokes Appreciation award to Fire Chief, Nick Upham, and Police Chief, Doug Snyder, for their joint efforts in saving the life of a 5-year-old boy.

FINANCIALS: Tax bills have been sent and collection is at .04%. The town office is currently preparing for the 2024 financial audit by Fred Brewer's office.

MINUTES: Motion to approve the minutes of July 8, 2024, as presented; approved 5-0.

LICENSES:

1. Motion to approve the new application of a Victualer's License, Flagship Inn, 200 Townsend Avenue, Class F; approved 5-0

2. Motion to approve the new application of a Victualer's License, Anchor Restaurant, 200 Townsend Avenue, Class H; approved 5-0.
3. Motion to approve the renewal application of a liquor license, Linekin Bay Resort, 92 Wall Point Road, Malt, Wine & Spirits; approved 5-0.
4. Motion to approve the renewal application of a liquor license, Spruce Point Inn Resort & Spa, 88 Grandview Avenue, Malt, Wine & Spirits; approved 5-0.
5. Motion to approve the renewal application of a liquor license, Pier 1 Pizza Inc., 15 Wharf Street, Malt, Wine & Spirits; approved 5-0.
6. Motion to approve the renewal application of a liquor license, Captain Sawyers Bed & Breakfast, 55 Commercial Street, Malt, Wine & Spirits; approved 5-0.
7. Motion to approve the new application of a liquor license, Hurtigruten Expedition Cruises AS LLC, Langkaia 1, Oslo Norway, Malt, Wine & Spirits; approved 5-0.
8. Motion to approve the renewal application of a Special Amusement License, The Opera House, 86 Townsend Ave; approved 5-0.
9. Motion to approve the renewal application of a Special Amusement License, Spruce Point Inn, 88 Grandview Ave; approved 5-0.
10. Motion to approve the renewal application of a Special Amusement License, Boothbay Harbor Inn, 31 Atlantic Ave; approved 5-0.
11. Motion to approve the renewal application of a Special Amusement License, Boothbay Harbor Oceanside Golf Resort, 35 Atlantic Ave; approved 5-0.

EXECUTIVE SESSION: Motion to enter executive session at 6:24 PM under MRS Title 1, Chapter 13 §405 (6)(E) Legal Consultation with Town Attorney; approved 5-0.

*No Decisions were made in executive session

NEW BUSINESS:

1. Purchase Order for Nitco, LLC D/B/A Material Handling (Street Sweeper-Public Works): Motion to approve the purchase of a Street Sweeper from Nitco, LLC for Public Works, as presented; approved 5-0.
2. Purchase Order for HSE-Fire/Safety Equipment (Wireless Headsets-Fire Department): Motion to approve the purchase of Wireless Headsets from HSE-Fire/Safety Equipment for the Fire Department, as presented; approved 5-0.
3. Approval for Applying for Grant Funds/Approval for the Use of Reserve Matching Grant Funds (EV Chargers):
 - Motion to authorize the town manager to sign a contract with Renson Energy for EV Chargers, as presented; approved 5-0.
 - Motion to approve the use of Reserve Matching Funds, as presented; approved 5-0.

PUBLIC FORUM: Resident Steve Carbone discusses with the board where EV chargers will be located, footbridge electrical progress, street lighting, and increases in tax bills.

WARRANTS: Motion to approve the warrants upon review; approved 5-0.

EXECUTIVE SESSION:

1. Motion to enter executive session under MRS Title 1, Chapter 13, §405 (6)(A), Personnel at 8:39 PM; approved 5-0.
 - Motion to adjust the town manager's salary to \$111,000 effective June 13, 2024; approved 5-0.
2. Motion to enter executive session under MRS Title 1, Chapter 13, §405 (6)(C), Discussion on Real Property at 9:28 PM; approved 5-0.

ADJOURNMENT: Motion to adjourn at 10:06 PM; approved 5-0.