

# BOOTHBAY HARBOR SELECTMEN'S MEETING MINUTES

October 26, 2020

In addition to these typed minutes, video recordings of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair  
Tricia Warren – Vice Chair  
Ken F-Fitch  
Denise Griffin  
Wendy Wolf  
  
Julia Latter, Town Manager  
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

Introductions of the Board of Selectmen.

## TOWN MANAGER'S ANNOUNCEMENTS:

1. The Kenney Field Drive/Sunset Road Paving Project has been completed. Public Works will be finishing driveways and shouldering this week.
2. Public Works has begun leaf removal. The truck has broken down, but the work should commence next week.
3. The Barrett's Park restrooms will be closing on Wednesday, the Maddock's restroom will close on November 1<sup>st</sup>, and The Whalepark restrooms will close January 1st after the Boothbay Lights.

TOWN DEPARTMENT REPORTS: Town Clerk, Michelle Farnham, gave a report on the November 3<sup>rd</sup> General Election.

- As of today, 774 Absentee Ballots have been requested and 681 have been returned.
- The last day to request an absentee ballot will be Friday, October 30<sup>th</sup>.
- The recommendation for mailing ballots back is at least 7 days in advance to make sure they arrive on time.
- Early absentee ballot processing will be on Monday at 10:00 a.m.
- The elections are on November 3<sup>rd</sup> from 8:00 a.m. to 8:00 p.m. in the Boothbay Harbor Fire Station.

## SELECTMEN REPORTS:

1. Chairman Tomko announced that the Lincoln County Regional Planning Commission has a new county planner. A presentation to introduce her is planned for within the next couple of weeks.

2. Selectperson Fitch thanked the board and all who have supported him in the last couple of years.

FINANCIALS: Overview of financials given by Finance Officer, Kathleen Pearce.

MINUTES: Approval of the October 13, 2020, meeting minutes. Approved 5-0.

LICENSES:

1. Liquor License – Renewal license for Brady’s Restaurant, 25 Union Street (Malt, Spirituous & Vinous). Approved 5-0.
1. Outdoor Event License – New license for Harbor Theater Movie Night, Meadow Mall Parking Lot, 185 Townsend Avenue. Approved 4-0. (Chairman Tomko abstained due to being a member of the board).

NEW BUSINESS: NONE

OLD BUSINESS: COVID-19 discussion – The incident command group continues to meet. Topics discussed include:

- Housing and the influx of people coming into town due to COVID.
- Lincoln County Food Distribution on the Boothbay Common Thursday the 29<sup>th</sup> 9:00 a.m. to 12:30 p.m. for anyone who in interested.
- With the COVID cases rising in Maine please remember to follow all safety practices.

PUBLIC FORUM:

1. Selectperson Griffin recommended that the completed Planning Board Minutes be sent to the board when they are finished.
2. Selectperson Wolf thanked the merchants for coming up with the idea for kids to be able to trick or treat during the course of the day. Merchants that have participated have orange signs posted on the door as well as being listed on Facebook and on the online version of the Boothbay Register.

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 5-0.

MOVE TO ADJOURN: The meeting was adjourned at 7:23 p.m. after unanimous approval. Approved 5-0.