

BOOTHBAY HARBOR
SELECTMEN'S MEETING MINUTES
VIA ZOOM
February 22, 2021

In addition to these typed minutes, video recording of all Selectmen's meetings are available to be viewed at BRCTV and audio recordings are available at the Boothbay Harbor Town Office.

ATTENDING: Michael Tomko - Chair
Tricia Warren – Vice Chair
Denise Griffin
Wendy Wolf

Julia Latter, Town Manager
Kathleen Pearce, Finance Officer

Chairman Tomko called the Board of Selectmen's Meeting to order at 7:00 p.m.

Introductions of the Board of Selectmen.

TOWN MANAGER'S ANNOUNCEMENTS:

1. The next Budget Meeting will be on February 24, 2021, at 4:30 p.m. via Zoom.
2. Nomination papers for town officers are available. Positions available will be:
One Year Term
 - 1 Selectmen and Overseers of the PoorThree Year Terms
 - 1 Selectmen and Overseers of the Poor
 - 1 School Committee Member of the Boothbay-Boothbay Harbor CSD
 - 1 Trustee of the Boothbay-Boothbay Harbor CSD
 - 1 Trustee of the Boothbay Region Water District
 - 1 Trustee of the Boothbay-Boothbay Harbor Cemetery DistrictPapers must be returned to the Town clerk by 4:30 p.m. on March 8, 2021.
3. Reminder that the second installment of taxes will be due March 8, 2021, with interest beginning March 9, 2021.
4. The Public Works one-ton and dump trucks are leaving the dealerships this week and are being outfitted with plow gear. The town should be in possession of them by the second week of March.
5. The bid request for the annual town report has been sent out and due back by 4:00 p.m., March 8, 2021. Latter will be bringing recommendation for approval to the board at the March 22, 2021 meeting.
6. Kathleen completed the annual workers compensation audit and received a return on the premium adjustment for \$2,268.00 which will be put into the general fund.
7. Public Works Foreman, Nick Upham received information regarding a new paint striper. Our machine is beyond repair, so Upham has been looking at different options. Sherwin Williams has a machine that comes in under budget which the town can take possession of in April on a lease until July 1, 2021.
8. Finance Officer, Kathleen Pearce, and Public Works Foreman, Nick Upham, have been working through efficiency Maine on a grant called Small Municipality Retrofit. Keith Hammond from Hammond Mechanical has been here walking through the building. The funding will be used to upgrade LED lights throughout the building as well as looking into installing high-performance heat pumps.

9. There will be an Alcohol Sellers/Servers training put on by the Lincoln County Sheriff's Office, Wednesday, February 24, 2021 from 9:00 a.m. to 1:00 p.m. The training is offered free and includes COVID-19 updates.

TOWN DEPARTMENT REPORTS: NONE

SELECTMEN REPORTS:

1. Tomko mentioned that the town is being asked to participate in a government survey for the 2022 census.
2. Tomko mentioned that the Lincoln County Regional Planning Commission is working to schedule a time for Julia, Tricia and himself to talk about services in our community and what they can do to support our town.
3. Warren updated the board on the Broadband Committee. Due to a conflict, the March 1, 2021 meeting is being postponed until April 5, 2021.

FINANCIALS: Overview of financials given by Finance Officer, Kathleen Pearce.

MINUTES: Approval of the February 8, 2021, meeting minutes. Approved 4-0.

LICENSES: Liquor License – Renewal license for Tugboat Inn, 80 Commercial Street (Malt, Spirituous & Vinous). Approved 4-0.

NEW BUSINESS:

1. Merritt Blakeslee, President of the West Harbor Pond Watershed Association, updated the board on the West Harbor Pond Siphon replacement.
2. Town Manager Latter presented the three proposed draft ordinances for review. After some discussion there were a couple changes requested and Latter will present the changes to the town attorney to look over and bring back to the board at the March 8, 2021 meeting for final approval to be placed on the warrant.

OLD BUSINESS: COVID-19 discussion – Wolf mentioned that Andy Hamblett, Boothbay Region YMCA Director, has joined the group and she feels this is good fit due to the fact the YMCA has been the host for the vaccines. Wolf also stated that the chamber has reported feedback from visitors who are coming to the harbor are concerned about no public bathrooms. Wolf feels having our winterized restrooms available for the weekends would be good idea. Latter is going to look into having Clyde available for cleaning at least on the weekends and get back to the board.

PUBLIC FORUM: NONE

WARRANTS: Motion was made to approve the warrants upon review. Motion seconded and unanimously approved. Approved 4-0.

EXECUTIVE SESSION: An executive session was held under MRSA Title 1, Chapter 13, §405 6 (E), for legal consultation with the town attorney.

The board came out of executive session at 9:02 p.m. under MRSA Title 1, Chapter 13, §405 6 (E), for legal consultation with the town attorney and no decisions were made.

MOVE TO ADJOURN: The meeting was adjourned at 9:03 p.m. after unanimous approval. Approved 4-0.