

# VICTUALERS LICENSE APPLICATION

## Town of Boothbay Harbor

11 Howard Street, Boothbay Harbor, ME 04538

Phone (207) 633-3671 Fax (207) 633-7712

New Application

Renewal Application

BUSINESS NAME: \_\_\_\_\_

NAME(S) OF OWNER: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_ SEATING CAPACITY: \_\_\_\_\_

TYPE OF EATING FACILITY: \_\_\_\_\_

DATES OF OPERATION: \_\_\_\_\_ HOURS OF OPERATION: \_\_\_\_\_

ON SITE PARKING SPACES: \_\_\_\_\_ OFF SITE SPACES: \_\_\_\_\_

**Checklist: Needs to be completed when application is submitted.** Verified by Town Clerk \_\_\_\_\_

Paid in Full:  Real Estate Tax  Personal Property Tax  Town Water  Town Sewer

Proof of DHHS or Department of Agriculture Food License

**Please Take Notice: You are asked to become knowledgeable of the Victualers requirements contained in the Codes of the Town of Boothbay Harbor; Chapter 162. The codes are available during normal business hours at the town offices and online at [www.boothbayharbor.org](http://www.boothbayharbor.org). (1) All Victualers licenses expire May 31<sup>st</sup>. Because of the number of applications and the cost of the public notices involved; (2) all renewal applications must be submitted with fee(s) on or before May 1<sup>st</sup> annually. Failure to meet the May 1<sup>st</sup> renewal obligation will constitute a new application and fees.**

**I certify that I am familiar with the current Victualer's code or ordinance of the Town of Boothbay Harbor, Maine, and I agree to abide with or to all conditions and requirements contained therein.**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Approval from the Code Enforcement Office for new applications:

Date an inspection of premises was done: \_\_\_\_\_

Is the report from the inspection attached to this application? \_\_\_\_\_

Is the property in compliance with §162-7? \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please choose the CLASS that BEST FITS your operation:

- Class A  New \$25.00  Renewal \$20.00 Catering: Foods prepared in Boothbay Harbor, but not sold directly to the public in a licensed establishment. *Refer to class (F) for B & B's*
- Class B  New \$35.00  Renewal \$28.00 Incidental: For food prepared and sold in a retail outlet whose primary business, as evidenced by the proportional floor space, is other than a Victualers; no on-premises consumption.
- Class C  New \$35.00  Renewal \$28.00 Specialty: Single items or a related item sold to the public; bakeries, ice cream shops, candy shops, etc.; on premises consumption for a maximum number of ten persons. (Amended 3/5/1984).
- Class D  New \$50.00  Renewal \$40.00 Take Out: Cooked food sold for consumption on or off-premises through an outlet open to the air. (Cross reference chapter 170, article IV, section [53] prohibits take-out windows)
- Class E  New \$50.00  Renewal \$40.00 Cooked food prepared outside and consumed on the premises.
- Class F  New \$50.00  Renewal \$40.00 A facility serving breakfast, lunch, or both for on-premises consumption. Including: Bed & Breakfast, Sandwich/Coffee Shops not open after 3:00 p.m.
- Class G  New \$100.00  Renewal \$80.00 Full: A facility serving breakfast, lunch and dinner for on-premises consumption.
- Class H  New \$150.00  Renewal \$120.00 Open: A facility serving at least one cooked meal per day which is also licensed to serve malt, vinous or spirituous liquors for on-premises consumption.
- Class I  New \$50.00  Renewal \$40.00 Snack bars in movie theaters and bowling alleys. (Amended 5-5-2003)

For Use of Licensing Board

DATE OF HEARING: \_\_\_\_\_ TIME OF HEARING: \_\_\_\_\_ AM PM

APPROVE: \_\_\_\_\_ APPROVE WITH CONDITIONS: \_\_\_\_\_ DISAPPROVE: \_\_\_\_\_

The following conditions and/or restrictions were added to and are hereby made part of this license granted:

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Signature of Chairman